



উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA
P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

□ :শুভেন্দু বন্দ্যোপাধ্যায়

নিয়ামক (ভারপ্রাপ্ত)

Dr. Subhendu Bandyopadhyay

Registrar (Acting)

ফোন/Phone: 03582-2701043 (O)

ফ্যাক্স/Fax : 03582-270143

ইমেল/E-mail: registrarubkv@gmail.com

ওয়েবসাইট/Website: www.ubkv.ac.in

Re-Tender Ref. No. UBKV/Est.(T&P-02)/22/ 2018-19 Date: 24/08/2018

Notice inviting quotation for Running of Students' Mess in S.B. Chattopadhyay Hall (PG Hostel) at Pundibari Campus of UBKV.

Sealed quotations are invited under two bid systems viz Part-I Technical Bid and Part-II Financial Bid from the bonafide, reputed agency having sufficient experience of managerial and financial capacity for running and maintenance of **Mess in PG Boy students' Hostel (S.B. Chattopadhyay Hall) at Pundibari Campus of UBKV.**

➤ **Tender Schedule:**

- **Date of Publication** :24/08/2018
- **Last date of submission of sealed Tenders:**03/09/2018 upto 2.00 p.m.

➤ **Terms and Conditions:-**

1. Quotations to be submitted with a forwarding letter addressed to the Registrar, UBKV, Pundibari, Cooch Behar with an active e-mail ID and mobile number for further communication.
2. The quotation to be submitted in the Tender drop box at Receipt and Dispatch Section in Registrar Office. UBKV, Pundibari, Cooch Behar-736165.
3. The Technical Bid shall comprise of Self attested Photocopy of the following documents: -
 - i) Valid copy of Trade License (2018-19)
 - ii) Photocopy of PAN Card, Aadhaar card, etc.
 - iii) Copy of GST Registration certificate,
 - iv) Photocopy of Food license,
 - v) Credentiaality
4. The price bid of the Technically qualified bidders will be opened only. The price Bid shall comprise of the price per meal / breakfast / tiffin as per the Menu chart given at **Clause No.5**
5. **Menu Chart:**

Sl. No.	Day	Breakfast	Launch	Tiffin	Dinner
1.	Sunday	Dalpuri- 2 Pcs. +Tarkari	Rice / Chapatti +Dal+ Egg Boiled & Special Veg. + Seasonal Veg/ Alu Pakora or Boiled	Roti- 3 Pcs. + Tarkari	Rice/Chapatti + Dal+ Chicken & Paneer Curry + Seasonal Veg.
2.	Monday	Bread with Jam -3Pcs. + Banana + Egg/Cake	Rice / Chapatti + Dal + Seasonal Veg. + Veg. Fry	Chirer Polao	Rice / Chapatti + Dal + Egg Curry & Special Veg. + Seasonal Veg.
3.	Tuesday	Cheese Sandwich- 3 Pcs.	Rice/ Chapatti+ Dal + boiled Egg & Special Veg. + Seasonal Veg.	Luchi- 4 Pcs. + Alu Dum	Rice / Chapatti+ Dal + Butter chicken & Butter Paneer Curry+ Seasonal Veg./ Veg. Pakora

4.	Wednesday	Roti- 3 Pcs. + Tarkari	Rice / Chapatti + Dal + Special Veg. + Seasonal Veg.	Bread with jam - 3 Pcs. + Banana + Egg/Cake	Rice + Chapatti + Dal + fish Curry & Paneer Masala + Seasonal Veg.
5.	Thursday	Muri Ghugni / Alu Paratha	Rice Chapatti + Dal + Seasonal Veg. + Leafy Veg.	Cheese Sandwich - 3Pcs.	Rice/ Chapatti + Dal Fish curry and Special Veg. + Seasonal Veg.
6.	Friday	Chirer Polao	Rice / Chapatti + Dal + Egg Boiled & Seasonal Veg. + Seasonal Veg. / Alu Pakora or boiled	Chirer Polao	Rice/ Chapatti + Dal + Fish curry & Paneer /Masala + Seasonal Veg.
7.	Saturday	Luchi- 4 Pcs. + Alu Dum	Rice/Chapatti + Dal + Special Veg. + Seasonal Veg.	Luchi- 4 Pcs. + Alu dum	Rice / Chapatti + Dal + Paneer curry + Seasonal Veg.
Grand feast once in a month – Zeera Rice/ Fried Rice + Veg. Dal + Veg. Pakora + (Fish Kalia + Chicken Kasa) & (Paneer Masala + Special Veg.) + Papad + Sweet Chatni+ Vanilla Ice Cream + mouth Freshener etc.					

Please Note the following while quoting the price of meal / tiffin/breakfast

- a. **Number of boarder: 100**
 - b. **&** - Separates item for Non-Vegetarians and Vegetarians
 - c. Veg. Fry- Bitter Gourd / Ladies Finger/ Cauliflower/ cabbage/ pumpkin/ Bottle gourd/French Bean/ Indian Beans/ Pointed Gourd, etc.
 - d. Dal (200gm. Prepared) consists of various types individually or in mixed form.
 - e. Chicken 100 Gram, Fish 80 grams, Rice-200 grams, Chapatti – 8 Pcs.
 - f. Tentative cost Per meal (for Students) at present goes to Rs.27-28/- for 100 students.
 - g. Tentative cost per breakfast (for Students) to Rs. 15/- and Tiffin to Rs. 15/-
 - h. Others student /Guest/ Teacher/ Officers/ Scholars or any one related to University may be allowed to take meal with a minimum cost of Rs. 50/- and grand with cost of Rs. 150/- with prior permission of Mess Secretary.
 - i. **South Indian dishes:-**
 - a) Idli
 - b) Dosa
 - c) Uthhappam/ Upma/ Halua
 - d) Sambar Vada
 - e) Any other item
6. **Space, Utensils. Crockeries, water Supply, etc.:** - The University will provide Kitchen Room, Dining Hall, Power supply, Utensils, crockeries, Water Supply free of charges.
 7. **Gas connection:** - The University will provide Gas connection only. However, refilling of gases shall be the responsibility of the agency at their own cost.
 8. **Materials for tiffin/ breakfast/ Meals, etc.:** The agency shall supply the entire materials like rice, Dal, Vegetables, fish, meat, etc. required for preparation of breakfast/ meals/ tiffin.
 9. **Service:** The agency shall prepare the food stuff for the breakfast, lunch, tiffin and dinner every day and serve the same in person to the students in good hot hygienic (as per FSSAI norms) condition at the specified time- table.
 10. **Time table of serving food items:** -
 - Breakfast: 7.00 a.m. to 8.00 a.m.
 - Lunch: 10a.m. to 11.30 a.m.
 - Tiffin: 6.00 p.m. to 7.00 p.m.
 - Dinner: 9.00 p.m. to 10.00 p.m.
 11. The agency shall always keep the kitchen room and dining Hall neat and clean. Washing and cleaning of Utensils and crockeries and their complete maintenance in good condition shall be the responsibility of the agency.

12. The Vendor will not be permitted for undertaking any construction work without prior permission of the competent authority and would remain liable to make good of the kitchen or loss of any movable or immovable property of the University which may be provided to him/ her for running the Mess.
13. The Vendor would remain responsible for maintenance of discipline among the staff to be engaged by him for the purpose of running the Mess. The staff shall be provided with proper apron, bar head cover, gloves, etc. and identity card.
14. Necessary coordination may be made among Vendor staff (including cooks) for providing good quality food to the male students.
15. The terms of agreement will be initially for a period of one year from the date of contract which however may be renewed/ modified on every year subject to satisfactory performance of the Vendor and on mutually agreed terms and conditions.
16. The University authority reserves the right to terminate the contract at any stage during the period of agreement due to failure on the part of the fulfilling the terms and conditions or for any act of the Vendor which in the opinion of the authority may vitiate the atmosphere of the academic institute, and the Vendor will have no right to claim compensation in any form, whatsoever, for such decision of the authority. The Vendor shall be liable to apply for renewal of agreement at least one month before the expiry date of agreement if he/she wants to renew the agreement.
17. The University reserves the right to accept or reject any or all quotations without assigning any reasons whatsoever.
18. **Preference will be given to bidder having Credentiaity / experience on the said field.**
19. **Validity of the quoted rates must be for one year.**
20. The selection of successful bidder will be made on the basis of rate quoted for different items of food stuff as well as after examination of the documentary evidence to be provided in support to his / her credibility.
21. **The successful bidder will have to execute an agreement in Non-Judicial Stamp Paper in this regard.**
22. For any clarification or for any other information relating this tender, please contact **Dr. Amarendu Mandal, Resident Superintendent cum NSS Co-ordinator; Mobile No. 7319132409 /9476058118.**

Sd/-
Registrar (Actg.)