



# উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুন্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

ফোন/Phone: 03582-270143 (O)

ফ্যাক্স/Fax : 03582-270143

ইমেল/E-mail: registrarubkv@gmail.com

ওয়েবসাইট/Website: www.ubkv.ac.in

Registrar (Acting)

Ref. No. UBKV/Est. (T&P-02)/EOI-01/2018-19

Date: 05/06/2018

Expression of Interest (EOI) is hereby invited from interested reputed institutions/organizations for tutorial of SC/ST student for personality development, counseling of students, tutorial for recruitment to various competitive examinations. Interested institutions/organizations are requested to submit proposal along with financial involments (class wise), total class to be imparted in a week and all related documents of the institutions/organizations following UGC sponsored pre-Exam training for SC/ST/OBC(non-creamy layer) and minority community. The EOI with financial involment is to be submitted to the office of the Registrar, UBKV, Pundibari, Cooch Behar **within 20<sup>th</sup> June 2018 by 2.00 p.m. on all working days.**

## 1. Scope of work:

- SSC(CGL,CHSL,MTS)
- SSC-School service commission(Subject & TET)
- IBPS-AFO
- SBI-PO, CLERK
- Railway recruitment Examination
- WBCS,UPSC (Civil Service)
- JRF/NET/TOFEL/GRE
- ADO
- Communication English
- Topic wise mock test (Online & Offline). Overall exam mock test with all India Rank, Study materials (Notes) for lecturers.

## 2. Period of Service:-

- The period of Service will be required initially for one year on some priority areas which may be extended for subsequent periods based on satisfactory performance of the agency and on mutually agreed terms and conditions.
- Time of service – **Two days in a week, actual time will be decided on mutual discussion.**

## 3. Signing of Agreement:

UBKV shall prepare the Agreement duly incorporating all the terms and conditions of Agreement between UBKV and Successful Bidder. The successful bidder will be required to execute the Agreement on a Non-Judicial Stamp paper within 15 days from the date of issue of the Letter of Award of contract. One copy of the Agreement duly signed by UBKV authority and the Agency will be supplied by UBKV to the Agency.

## 4. Eligibility Criteria: The participant should satisfy the University authority by submitting application with the following Technical documents (Technical Bids):-

- Valid Trade License
- Up to date P. Tax Clearance certificate
- G.S.T. Registration Certificate
- Copy of PAN Card
- Experience of providing similar services.

**Technical Bids to be submitted in a separate sealed envelope.**

5. The financial bid contains rate per class with GST and other incidental charges and to be submitted in a separate sealed envelope.
6. The University will not bear fooding, lodging, convenience and any other incidental charges for faculty members of the agency.
7. The participant will have to remain present in an Interactive meeting with the University authority on scheduled date and time of the opening of EOI.
8. **Award of contract:** After the Process of EOI, the UBKV authority will award the contract of service to the Agency whose bid is lowest, responsive and complete in accordance with the requirement. **Award of contract will be issued subject to availability of fund.**
9. The validity of the EOI shall be for a period of 120 days from the last date of submission.
10. UBKV's right to Accept/Reject any or all offers:  
UBKV reserved the right to accept or reject any offer and to annul the process and rejects all offers, at any time prior to award of contract without thereby incurring any liability to the effected applicants .
11. The application of EOI containing Technical Bids and Financial Bids shall be submitted in a larger single sealed envelope superscribing "**EOI Ref. No. UBKV/Est. (T&P-02)/EOI-01/2018-19 for Tutorial Classes**" to the Registrar at following addresses:-

Address

The Registrar  
Uttar Banga Krishi Viswavidyalaya  
Pundibari, Cooch Behar  
Pin-736 165

**Last date of submission of EOI: 20/06/2018 up to 2.00 p.m. and will be opened on the same day at 3.00 p.m.**

Sd/-  
Registrar (Actg.)