

# UTTAR BANGA KRISHI VISWAVIDYALAYA

Pundibari, Cooch Behar

West Bengal-736165



## STEPS FOR CHOICE FILLING

1. The notice to applicants for filling-in their choice shall be communicated through University website, registered e-mail and SMS to registered mobile.
2. For any degree programme, maximum number of applicants to be notified for choice filling for different category shall be 10 times the number of available seats in that particular category.
3. Therefore, candidate must understand that mere call for choice filling does not reserve the right for admission to the programme.
4. The choice filling by the applicants is **MANDATORY** to be considered for seat allotment. Even for applicants who doesn't have any choice to exercise (say, applicant in PWD category for undergraduate admission), need to login and submit their choice.
5. Candidates must complete the process of choice filling within stipulated date (08.07.2018).
6. **STEPS FOR CHOICE FILLING**
  - i) Once a candidate gets notification regarding choice filling either through registered E-mail ID or SMS to registered mobile number or University website, he/she must visit the admission page to login to their account using his/her User ID and password.
  - ii) Upon login to his/her account, he/she need to click '**FILL-IN YOUR CHOICE**' button.

Uttar Banga  
Krishi Viswavidyalaya

UTTAR BANGA KRISHI VISWAVIDYALAYA  
PUNDIBARI, COOCH BEHAR  
West Bengal  
INDIA - 736165

Important Information  
Print Application  
Logout

WELCOME PRODYUT KUMAR PAUL

Last date of Application - 25th June, 2018

Publication of Merit List - 3rd July, 2018

**FILL-IN YOUR CHOICE**

Please Read 'Steps for Choice Filling' carefully from 'Important Information' Tab

© 2018 UBKV Products & Services | Contact Us | Terms & Conditions | Privacy Policy | Refund / Cancellation Policy

- iii) Now, the candidate shall select the choice in preferential order from dropdown menu for First Preference, Second Preference and Third Preference.

The screenshot shows the application portal for Uttar Banga Krishi Viswavidyalaya. The user is logged in as PRODYUT KUMAR PAUL. The interface includes a sidebar with 'Important Information', 'Print Application', and 'Logout' buttons. The main content area displays the 'Welcome PRODYUT KUMAR PAUL' message and three dropdown menus for selecting preferences. The first choice is 'B.SC. (HONS.) AGRICULTURE, PUNDIBARI MAIN CAMPUS'. The second choice is currently set to 'SELECT', with a dropdown menu open showing options: 'B.SC. (HONS.) HORTICULTURE PUNDIBARI MAIN CAMPUS', 'B.SC. (HONS.) AGRICULTURE, PUNDIBARI MAIN CAMPUS', and 'B.SC. (HONS.) AGRICULTURE, COLLEGE OF AGRICULTURE, MAJHIAN CAMPUS'. A 'Submit' button is located below the dropdowns. The footer contains 'Activate Windows' and 'Go to Settings to activate' text.

- iv) Selecting First Preference is mandatory. In such cases, candidate will be considered only for his/her First preference.
- v) For undergraduate programme, candidates shall have choices for B. Sc. (Hons.) Agriculture in College of Agriculture at Main Campus, Pundibari, B. Sc. (Hons.) Agriculture in College of Agriculture at Majhian and B. Sc. (Hons.) Horticulture in College of Horticulture at Main Campus, Pundibari.
- vi) Candidates then can preview their filled-in choices before finally submitting it.
- vii) After carefully reviewing his/her choice, candidate now shall click ‘Submit’ button. Preferential choice once submitted cannot be altered by any means
- viii) After the candidates submit their choice, they shall be able to print their declared choice and shall preserve this for future reference, if required.

The screenshot shows the application portal after the preferences have been submitted. The user is still logged in as PRODYUT KUMAR PAUL. The sidebar now includes 'Print Statement of Choice' and 'Print Application' buttons. The main content area displays the 'Welcome PRODYUT KUMAR PAUL' message and a section titled 'Your Selected Preferences are given below'. The preferences are listed as follows:
 

First Choice :	B.SC. (HONS.) AGRICULTURE, PUNDIBARI MAIN CAMPUS
Second Choice :	B.SC. (HONS.) AGRICULTURE, COLLEGE OF AGRICULTURE, MAJHIAN CAMPUS
Third Choice :	B.SC. (HONS.) HORTICULTURE PUNDIBARI MAIN CAMPUS

 A 'CHOICE PRINT' button is located below the list. The footer contains '© 2018 UBKV' and 'Products & Services | Contact Us | Terms & Conditions | Privacy Policy | Refund / Cancellation Policy'.

(Please check the Important Dates for Counselling and look for updates in University Website)

**For any query/assistance in Filling up of Choice,  
please call: 9832444419**