

UTTAR BANGA KRISHI VISWAVIDYALAYA

Pundibari, Cooch Behar

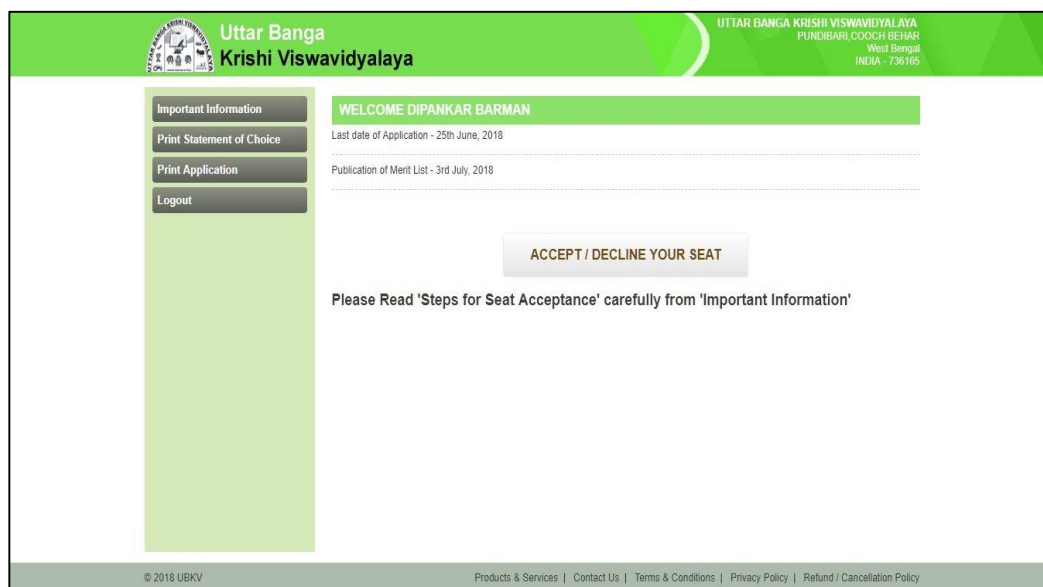
West Bengal-736165



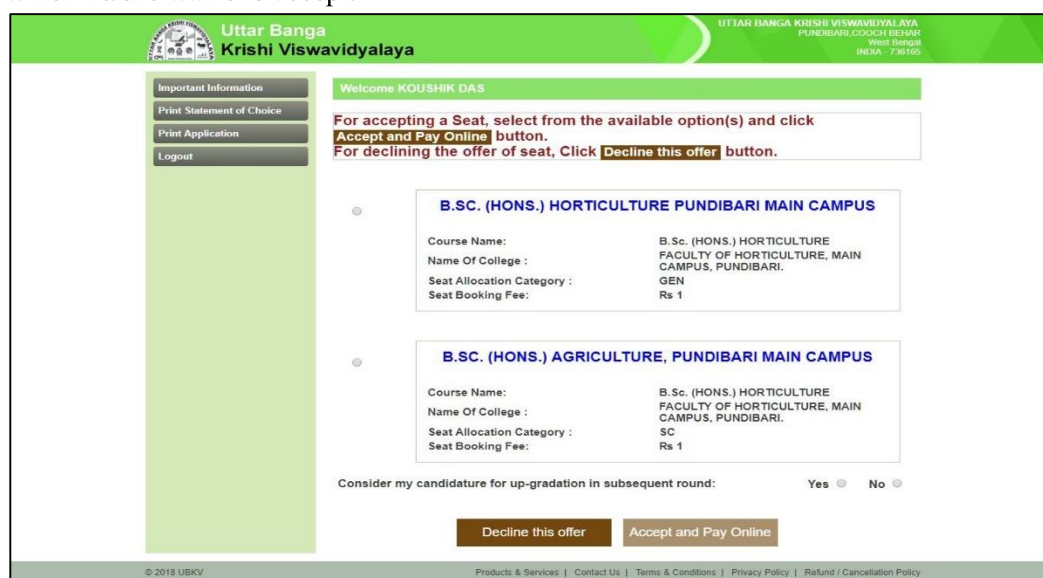
STEPS FOR ACCEPTANCE OF SEAT

1. The notice to applicants for acceptance of seat shall be communicated through University website, registered e-mail and SMS to registered mobile.
2. Candidates must accept or decline an offer of seat within stipulated date (check 'Important Date' tab).
3. After acceptance of seat, final admission will be subject to successful physical verification of documents and medical examination of candidates. Candidates, accepting a seat, shall appear physically to the respective college/campus for physical verification of documents and medical examination on a specified date (check 'Important Date' tab)
4. Therefore, mere acceptance of a seat does not reserve the right for admission to the programme.
5. Only those candidates, who had filled-in their choice, will be considered for seat allotment.
6. While allotting seats, merit rank of the applicants; declared order of preference of the applicant and availability of seats will be given due consideration.
7. If their first choice is not available, then the second choice will be offered and so on.
8. **Candidates who refuse/decline an offered seat of their highest preferential order shall not be considered for any subsequent seat allotment round.**
9. Meritorious Reserved Category (MRC) candidates, if eligible to get offer of seat both from unreserved and reserved category, shall be offered both and shall be asked to choose one while accepting the seat.
10. MRC applicants once accept a seat from a particular category shall not be considered for same seat from the other category in any subsequent round.
11. There shall generally be only one round of seat allotment. However, in case of vacancy exists after first round of seat allotment, any number of subsequent round of seat allotment may be conducted by the admission committee.
12. In any subsequent round of seat allotment, first automatic up-gradation of seat shall be done for applicants who had accepted a seat of lower order in their given preference. Fresh seat allotment shall be done for applicants who were not offered a seat at all but had filled-in their choice.
13. Fresh seat allotment shall also consider those applicants who refused/declined seat booking in any of the previous round as they were offered a seat of lower order in their given preference, if seats of higher order is available to them in the present round of seat allotment.

14. Thus, automatic up-gradation and the fresh allotment of seat in subsequent round shall start from the highest ranked candidate who could not be allotted a seat of his/her first preferential order and shall include all such candidates in the order of merit till all seat are filled.
15. **STEPS FOR ACCTING/DECLINING OFFERED SEAT BY CANDIDATES**
- i) Upon getting offer of seat, the candidates must log-on to the admission page and accept the offer of admission by paying the requisite seat booking fees (Rs. 12400/-) online normally within next seven days (check 'Important Date' tab).
 - ii) After logging in to the admission page, candidate should click the 'ACCEPT/DECLINE YOUR SEAT' button.



- iii) Now, the candidate will be shown the details of seat offered (Course, College and Category of Seat etc.).
- iv) Candidate should click the check-box left to the Seat Details to select the seat.
- v) Meritorious Reserved Category (MRC) candidates, if eligible, may find that two seats are allotted to them, one for Unreserved category and one for respective Reserved category. Such candidate may carefully and consciously click the check-box left to the Seat Details which he/she wants to accept.



For declining the offer of seat, Click **Decline** this offer button.

- vi) The candidates who are offered a seat of lower order of their given preference must exercise their option by clicking ‘Yes’ or ‘No’ against the statement ‘Consider me for auto-upgradation in subsequent round of seat allotment’.

Uttar Banga
Krishi Viswavidyalaya

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PUNDIBARI, COOCH BEHAR
West Bengal
INDIA - 736165

Welcome KOUSHIK DAS

For accepting a Seat, select from the available option(s) and click **Accept and Pay Online** button.
For declining the offer of seat, Click **Decline this offer** button.

B.SC. (HONS.) HORTICULTURE PUNDIBARI MAIN CAMPUS

Course Name: B.Sc. (HONS.) HORTICULTURE
Name Of College : FACULTY OF HORTICULTURE, MAIN CAMPUS, PUNDIBARI.
Seat Allocation Category : GEN
Seat Booking Fee: Rs 1

B.SC. (HONS.) AGRICULTURE, PUNDIBARI MAIN CAMPUS

Course Name: B.Sc. (HONS.) HORTICULTURE
Name Of College : FACULTY OF HORTICULTURE, MAIN CAMPUS, PUNDIBARI.
Seat Allocation Category : SC
Seat Booking Fee: Rs 1

Consider my candidature for up-gradation in subsequent round: Yes No

Decline this offer Accept and Pay Online

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- vii) After selecting the seat, the candidate now click ‘Accept and Pay’ button to proceed for payment.
- viii) Candidate must make the payment **ONLINE** by Credit card/Debit Card/Internet banking. *Seat booking fee is non-refundable except for PWD candidates.*
- ix) After successful payment, candidate now shall print the ‘Seat Booking Slip’. This Seat Booking slip must be presented on the day of physical verification.
- x) **The applicants, who choose not to accept the offered seat because it is of lower order of their preference, must log-on to the seat booking page and decline the offer of seat in order to be considered for seat allotment in any of the subsequent seat allotment round in case of availability of seats of higher preferential order of such candidates.**
- xi) **Such Candidate after logging in, click the ‘Decline this Offer’ button.**
- xii) The candidates who got admission in any previous round and are allotted a seat of higher order of their given preference in subsequent round should login to the website and accept the offered seat by ‘Accept and Pay’ button. In the payment page, select ‘Already Paid’ and then enter the previous ‘Seat Booking ID’ and submit. Take the print of new ‘Seat Booking Slip’

(Please check the Important Dates for Counselling and look for updates in University Website)

**For any query/assistance for Acceptance of Seat,
please call: 9832444419**