

UTTAR BANGA KRISHI VISWAVIDYALAYA
P.O.- Pundibari, Cooch Behar
West Bengal – 736165

Notification No. UBKV/Rect./10/2022 Date: 23.12.2022

Application in prescribed forms (provided in University website, www.ubkv.ac.in) are invited from the Indian Nationals for filling up the following Non-teaching posts in the prescribed Pay Band with admissible Allowances and Benefits as per University norms.

Sl. No.	Name & No. of post	No. of Vacancy	Qualification	Scale of Pay
1.	Accountant	2 (UR-1, SC -1)	<p>Essential Qualification:</p> <p>(i) Bachelors' degree in Commerce / Economics with Mathematics from a recognized University.</p> <p>(ii) 5 years experience in the field of Accounting including handling of computerized accounting packages.</p> <p>Desirable Qualification:</p> <ul style="list-style-type: none"> • Knowledge in current Financial Rules and Management System. 	Level 9 with entry pay of Rs. 37,100/-
2.	Junior Library Assistant	2 (UR-1, SC -1)	<p>Essential Qualification:</p> <p>Diploma/Degree in Library Science from a recognized University.</p> <p>Desirable Qualification:</p> <ul style="list-style-type: none"> • Knowledge of Universal Decimal Classifications. • Knowledge of Computer Application in Library automations. • Minimum one year experience in academic Institute like University or in an Institute of higher learning. 	Level 8 with entry pay of Rs. 35,800/-
3.	Sub-Assistant Engineer (Electrical)	1 (UR)	<p>Essential Qualification:</p> <p>Bachelor Degree in Electrical Engineering or Electrical and Electronics Engineering from an Institute recognized by AICTE.</p> <p style="text-align: center;">OR</p> <p>Full time 3 years Diploma Course in Electrical Engineering or Electrical and Electronics Engineering from an Institute recognized by AICTE/ WBSCT&VE&SD with One year practical experience in the allied field.</p> <p>Desirable Qualification:</p> <ul style="list-style-type: none"> • Knowledge in Computer operations 	Level 8 with entry pay of Rs. 35,800/-

Age: Maximum age limit 40 years for general category; 43 years for OBC-A & B and 45 years for SC/ST/PWD as on 01.01.2022 (Certificate of SC/ST/OBC and PWD should be issued by the competent authority; At least 40% disability certificate is needed for PWD candidates).

Application fee: Rs. 500/- (Rs. 250/- for SC/ST candidates).

Mode of Payment: Payment may be made by demand draft in favour of “UTTAR BANGA KRISHI VISWAVIDYALAYA” or RTGS/ NEFT (Name of account holder: UTTAR BANGA KRISHI VISWAVIDYALAYA; Name of bank: State Bank of India; Branch address: Sagardighi square, Cooch Behar 736101 (WB); Account no. 11323855619; IFSC code: SBIN0000058).

Last Date for submission of Application Form: 13 January 2023.

Interested candidates are required to apply online through the prescribed form provided in the University website. The computer generated receipt copy along with RTGS/NEFT Bank Challan (on payment of required fees) shall have to be sent **to the office of the Registrar (Recruitment Section), Uttar Banga Krishi Viswavidyalaya, P.O- Pundibari, Dist. Cooch Behar, Pin.- 736165, West Bengal within 13 January 2023.** However, no application form without accompanying the RTGS/NEFT Bank Challan will be considered. Application forms other than the prescribed one shall not be considered. The name of the post and category applied for should clearly be mentioned on the top of the envelop.

Land losers of UBKV, Pundibari Campus/ persons having working experience at the University will get weightage. Age may be relaxed for the candidates having high level of working experience in University/State Government/Central Government.

Mere possession of the essential qualification shall not make an applicant entitled to be called for interview / aptitude test. Application incomplete in any respect will be rejected without adducing any reason thereof.

The University reserves the right not to fill up any post and / or to alter or modify any condition at any stage without adducing any reason thereof. The number of post may increase or decrease. Employed persons should apply through proper channel. No T.A / D.A. shall be admissible for appearing in the interview / aptitude test.

Guideline for online submission of application form and the procedure for obtaining computer generated form is given in the university website.

NB: Applicants possessing higher degree(s)/qualifications but concealed in the application shall have no right for recording his enhanced qualification for any promotional posts in the University in future.

Date: 23.12.2022

Sd/-
Registrar (Acting)