

**PROFORMA a1**

**Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2021.**

Certified that \_\_\_\_\_

Son / daughter of \_\_\_\_\_ is a resident/permanent resident of West Bengal at Village/House No. \_\_\_\_\_

Street \_\_\_\_\_

Post Office \_\_\_\_\_ Police Station \_\_\_\_\_

In the District of \_\_\_\_\_ under \_\_\_\_\_

Assembly Constituency and has been living in the State of West Bengal continuously / uninterruptedly at least for the last ten (10) years as on 31-12-2021.

Paste 4 cmx3 cm  
size recent colour  
photograph in this  
box

Candidate's signature

**Candidate must sign here in front of the certifying authority**

**(Candidate's photograph)**

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No: \_\_\_\_\_ (optional)

*Note: Photograph is to be attested by the certifying authority.*

*The Certifying Authority should preserve a duplicate copy of this Certificate.*

**PROFORMA a2**

**Residential/Domicile Certificate for candidates residing in the State of West Bengal continuously for at least last ten (10) years as on 31.12.2021.**

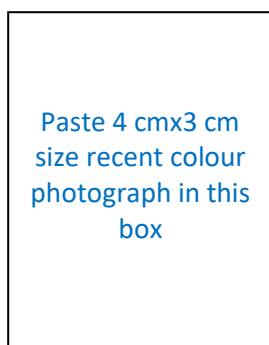
Certified that \_\_\_\_\_ son / daughter of \_\_\_\_\_ has passed the '10+2' Examination in the year \_\_\_\_\_ / will appear in the Final '10+2' Examination in 2022 from this Institution.

It is also certified that the student is a resident/permanent resident of West Bengal at Village/House No. \_\_\_\_\_

Street \_\_\_\_\_ Post Office \_\_\_\_\_

Police Station \_\_\_\_\_ in the district of \_\_\_\_\_

under \_\_\_\_\_ Assembly Constituency and has been living and studying in the State of West Bengal continuously / uninterruptedly at least for the last ten (10) years as on 31-12-2021.



**(Candidate's photograph)**

Candidate's signature

**Candidate must sign here in front of the certifying authority**

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No: \_\_\_\_\_ (optional)

*Note: Photograph is to be attested by the certifying authority.*

*The Certifying Authority should preserve a duplicate copy of this Certificate.*

**PROFORMA b**

**Residential/Domicile Certificate for candidates not residing in the State of West Bengal but whose parent(s) is (are) permanent resident(s) of West Bengal having their permanent home address within West Bengal.**

Certified that \_\_\_\_\_

Father/ mother of \_\_\_\_\_ (the applicant) is/ are permanent Resident of West Bengal at Village/House No. \_\_\_\_\_

Street \_\_\_\_\_

Post Office \_\_\_\_\_ Police Station \_\_\_\_\_

In the District of \_\_\_\_\_

Under \_\_\_\_\_ Assembly Constituency

Paste 4 cmx3 cm  
size recent colour  
photograph of the  
candidate in this  
box

Paste 4 cmx3 cm  
size recent colour  
photograph of  
father/ mother of  
the candidate in  
this box

Father's/ Mother's Signature

Candidate's Signature

**Candidate must sign here in front of  
the certifying authority**

**(Candidate's Photograph) (Father's/ Mother's Photograph)**

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Office Address \_\_\_\_\_

Office Phone No. \_\_\_\_\_ Mobile No: \_\_\_\_\_ (optional)

ID No: \_\_\_\_\_ (optional)

*Note: Photographs are to be attested by the certifying authority.*

*The Certifying Authority should preserve a duplicate copy of this Certificate.*

Recommended format for NCL Certificate

RECOMMENDED FORMAT OF CERTIFICATE TO BE PRODUCED BY NON-CREAMY LAYER (NCL) OTHER BACKWARD CLASSES CANDIDATES

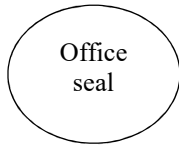
Certificate No. -

Date:

This is to certify that \_\_\_\_\_ Son/daughter of \_\_\_\_\_  
of village \_\_\_\_\_ P.O. \_\_\_\_\_ P.S. \_\_\_\_\_  
in the district of \_\_\_\_\_ in West Bengal belongs to the community which is  
recognized as a Backward Class (Other Backward Class - Category A/B) by the Government of West  
Bengal, under: \_\_\_\_\_ and as a Backward Class by the Government of  
India for the State of West Bengal under: \_\_\_\_\_ and his/her family are  
permanent resident(s) in the District of \_\_\_\_\_ in West Bengal.

This is also to certify that he does not belong to the category of persons/section (Creamy Layer) to whom reservation shall not apply as provided in Schedule II under Section 4 of the West Bengal backward Classes (other than Scheduled Castes and Scheduled Tribes) (Reservation of Vacancies in Services and Posts) Act, 2012 or in Column No. 3 of the Schedule to the Govt. of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) Dated 8-9-93, last revised vide O.M.No. 36033/1/2013 dated the 27th May, 2013.

Applicant's  
recent passport  
size  
photograph  
duly attested



Signature of issuing Officer  
District Magistrate/ Executive Magistrate/ Add. District  
Magistrate/ S.D.M./ Tehsildar /Sub Divisional Officer

District .....  
West Bengal

OBC-A / OBC-B Certificate issuing authority for candidates claiming under such reserve category of seats are as per Notification vide No. 374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department. Govt. of W.B., the Sub Divisional Officer of a Sub- Division in a District is the certificate issuing authority. In Kolkata such certificate is issued by such an officer as the State Government by modification authorizes. Accordingly, the District Welfare Officer, Kolkata, and Ex-officio Joint Director, BCW has been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

**THE CERTIFICATE MUST HAVE BEEN ISSUED IN THE CURRENT FINANCIAL YEAR WHEN IT IS PRODUCED FOR VERIFICATION**