

Uttar Banga Krishi Viswavidyalaya

Comptroller's Department
Pundibari, Cooch Behar-736165, W.B. India



From:

Mr. Arnab Ghosh
Comptroller-in-Charge & Assistant
Auditor

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Date: 19/06/2024

Ref No.141 /UBKV/CD/AS/UC/2024-25 **Circular**

It is being notified that the following Auditors (CA Firms) have been approved by the Hon'ble VC for conducting "AUC" audit of all concerned projects and programmes, sponsored by the Govt. of India/GoWB/ICAR/Different National Important Institutes/Central or State Autonomous Bodies/ Foreign Funding Authorities in connection with the FY 2023-24: -

1. CA. Saikat Sen, Saikat Sen & Associates, Chartered Accountants, Netaji Para, P.O & Dist.- Jalpaiguri, Pin-735101, West Bengal, email- saikatsen_associates@yahoo.in
2. CA. Ayush Jain, The Ayush Jain & Company, Chartered Accountants, Ground Floor, Stall No-5, Mina Apartment, S.N.Road, Subhash Pally, P.O & Dist.- Coochbehar, Pin-736101, West Bengal, email- caashishayush@outlook.com
3. CA. Neha Poddar, R. Bose & Associates, Chartered Accountants, Santiniketan Building, 1st Floor, 91 Bidhan Road, Siliguri, P.O & Dist.- Darjeeling, Pin-734001, West Bengal, e-mail-team.caneha@gmail.com
4. CA. Nilanjan Mitra, The Chakrabarti Mitra & Associates, Chartered Accountants, 156A Lenin Sarani, Kol-700013 & Ground Floor, Khushi Apartment, Hooghly-712101, e-mail-nmitra12@gmail.com
5. CA. Pralay Chakraborty, P. Chakraborty & Associates, Chartered Accountants, C/o- Nidhir Chandra Chakraborty, Village & Post- Banskbari, Dist- Malda-732101, WB, e-mail-pralay122@gmail.com.
6. CA. C. Bhattacharyya, C. Bhattacharyya & Associates, Chartered Accountants, 29 Rajdanga Main Road, Kol-700107, West Bengal, e-mail-associates13@gmail.com

In case of each individual "UC" audit job, the selection of auditor will be made by the audit section of the Comptroller's Department of the University out of the above- mentioned Auditor-Empanelment Schedule.

All concerned Project Investigators/ Programme Coordinators/ Nodal Officers/ In- Charges of different projects/programmes, sponsored by the Govt. of India/GoWB/ ICAR/Different National Important Institute/Central or State Autonomous Bodies, are initially requested to submit their "Books of Accounts", related Bills & Vouchers, Registers, Grant Release orders, Opening AUC copy, all interim correspondence with the relevant funding agency/ies, Procurement & Works related documents, Draft "AUC" for the audit period concerned etc. to the auditor for the above- said purpose in prior consultation with the Comptroller's Department of the University. In case of outstation units-projects or programmes, such consultation is to be made with the respective accounts section of the outstation unit concerned.

It is needed to mention that without submitting the "AUC" of relevant project/programme to the concerned funding agency, the relevant funding agency will not release the current year budgetary sanctioned fund for the purpose for which the concerned project/program was sanctioned. It is required to mention that any audit incidental expenses with each audit function is incurred out of the respective fund of the concerned project/program on which the audit function will be conducted.

Kind cooperation in this regard is highly solicited.

Copy to:

1. Vice Chancellor Secretariate, for information
2. O/o Registrar for information
3. Director of Research for circulation
4. Dean- Agriculture/Horticulture/Technology-Pundibari, Coochbehar for circulation & action
5. COA, Majhian, Balurghat, UD for circulation & action
6. In- Charge, RRS(TZ), Pundibari/ RRS(OAZ), Majhian, Balurghat/ RRS(HZ), Kalimpong for circulation & necessary action
7. In- Charge, RRSS(TZ), Kharibari/ RRSS(OAZ), Mathurapur, Malda/ RRSS(HZ), Pedong for circulation & necessary action
8. In- Charge, AICRP-Spices/AINP-Jute/AICW&BIP-Wheat, Pundibari, AICRP-MAP-Kalimpong for circulation & necessary action
9. PNO/NO of GKMS- (TZ) Pundibari/ (OAZ) Majhian/ (HZ)Kalimpong for circulation & necessary action
10. Director of Extension Education for circulation
11. SS&H of KVK-Coochbehar/ Uttar Dinajpur/Dakshin Dinajpur/Malda/Darjeeling for circulation & necessary action
12. Director of Farms for UC compliance as well as circulation
13. Audit Section of the Comptroller's Department, UBKV, Pundibari for kind action
14. Suvendu Das, Recruitment cell, O/o Registrar, Administrative Website of UBKV
15. Office Copy for the Comptroller's Department, UBKV, Pundibari, for circulation & action

Arnab Ghosh

(ARNAB GHOSH)
Comptroller- in- Charge & Assistant Auditor

In-Charge
Comptrollers Deptt.
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar