

Few UG Examination Guidelines:

1. Minimum class attendance of a student for appearing in the end term examination is 75% separately for theory and practical for each course.
2. Dean can condone 5% attendance in case of indoor hospitalization; bereavement of parents, blood sanguine brother/sister; the student representing the university in state/national/international games and sports meet or any co-curricular activities.
3. Attendance shortage less than 70% will not be allowed even on medical ground.
4. Written intimation is to be given and permission is to be obtained by a student from concerned Dean for absence in classes and Dean Student Welfare for absence from hostel.
5. Student has to check his attendance regularly .
6. A student will be declared as back in a subject if he/she obtains less than 5.0 GPA and will be declared semester back if obtains less than 5.5 CGPA in the semester.
7. A student will be declared year back if he/she got back in more than three subjects.
8. Back examination should be cleared within next one year. Only two attempts are allowed for clearance of back exam.
9. Missed examination on the ground of indoor hospitalization; bereavement of parents, blood sanguine brother/sister; the student representing the university in state/national/international games and sports meet or any co-curricular activities will be arranged.
10. Student has to apply to concerned Dean within three (03) and five (05) days respectively for missed mid term and end term examination . Medical certificate endorsed by University Medical Officer is required in case indoor hospitalization.
11. Mid term and end term examination will be conducted centrally. There will be no change in examination schedule without approval of Board of Examination Meeting.
12. Fees for special/back examinations-

Special mid term examination- Rs. 100/course
Special end term examination- Rs. 250/course
Back examination- Rs. 150/course
En masse absent- Rs 1000/course/student

13. Back examination for theory or practical are taken if a student obtains less than 50% marks in theory or practical respectively. There is no provision of separate back mid term examination. Back midterm examination can be given along with end term theory examination only.

14. Examinations-

Mid term-30 marks for courses with practical (Time-45 minutes) and 40 marks for courses without practical (Time-60 minutes)

Assignment- 5 marks in practical oriented courses and 10 marks in theory for courses without practical.

Practical- 15 marks for courses with practical and 100 marks for the courses without theory.

End Term- Short question 20 marks (Time-45 minutes) & Broad question 30 marks (Time - 105 minutes)

The end term shall cover the complete syllabus of the course. Questions are set by external examiners.

15. Adoption of unfair means at the time of examination-

a) For 1st instance- i. Answerscript will not be evaluated and shall be declared as back in the subject. ii. shall not be allowed any kind of University scholarship and /or stipend. iii. a communication will be made to the guardian of the concerned student stating the fact.

b) For 2nd instance- i. shall be declared as back in the whole semester and shall not be allowed to promote in the next semester.

c) For 3rd instance- Shall be suspended for two years

d) For more than three instances- No degree will be awarded.

16. Application for scholarship, review of end term answerscripts (maximum 3 number of courses) and back examination are to be submitted within 7 (seven) working days from the date of publication of results. Application after due date may not be considered.

SCHOLARSHIPS

National Talent Scholarship

- Rs. 2000/- per month per student for ICAR sponsored non-domicile candidates.
- Minimum 7.0 CGPA (6.50 for Sc, ST candidate) is required.
- AADHAR card and Bank details are to be submitted.

Student READY programme (7th and 8th semester)

- Rs. 3000/- (Rs. 2500/- as ICAR share + Rs. 500/- as state share) per student per month.
- AADHAR card and Bank details are to be submitted.

Free-Studentship

- 20% student awarded tuition fee waiver for Faculty of Agriculture and Horticulture. (1 student for Technology Faculty)
- Minimum 6.5 CGPA is required.
- Current Annual family income not exceeding Rs.1.50 lakh.
- Income certificate is to be issued by any Gazetted Officer, not below the rank of B. D. O. of his/her residential area for guardians who are non employee of Govt./Quasi Govt./Private Organisation.
- Income certificate of employer for guardians who are employee of Govt./Quasi Govt./Private Organisation.
- AADHAR card and Bank details are to be submitted.

University Scholarship

- 60% student awarded university scholarship
- Minimum 6.5 CGPA is required
- Rs. 175/- per month for eligible students.
- Rs. 225/- per month to the student securing highest CGPA
- AADHAR card and Bank details are to be submitted.

West Bengal Freeship Scheme (For students of Technology Faculty)

- Sponsored by WBJEEB
- Full-fee waiver or full freeship-10% of sanctioned intake
- Half-fee waiver or half freeship-10% of sanctioned intake
- Annual family income not exceeding Rs. 2.50 lakh
- Income certificate to be issued by Block Development Officer or Sub-Divisional Officer or Additional District Magistrate or District Magistrate
- Executive Officer of Municipality/Assistant Commissioner or above in the Municipal Commissionerate.
- Minimum CGPA 7.0 is required.
- AADHAR card and Bank details are to be submitted.

A student can not enjoy more than one scholarship at a time.

is an employee of a Government/Quasi Government/Private Organization. If the guardian is not an employee as mentioned above such certificate shall be drawn from any Government Gazetted Officer, not below the rank of BDO of his residential area. The university shall reserve the right to examine such certificates for authentication from its own, if desired.

5. If it is proved that any student entitled to free-studentship upon production of false certificate, the University authority may take any step for punishment to the extent of rustication or withdrawal of degree which ever be applicable to the individual

Procedure for
Institution of
the Rules

6. The Executive Council constitutes a standing committee with the following officers for scrutinizing the application to be received from eligible students in each Term/semester and select students for institution of free-studentship Rule.

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| (i) The Registrar
(or any officer on his behalf) | - Chairman |
| (ii) Deans of Faculties &
Students' Welfare | - Members |
| (iii) Comptroller | Member |
| (iv) Deputy Registrar (Exam) | Non Member Secretary |

7. The Registrar shall make notification seeking application from eligible students within a month of starting of each Term/Semester and shall provide at least two months time for submission of application by the eligible students with monthly income certificate of the guardian and grade sheet/ mark sheet of preceeding term/semester.

8. The list of students entitled for free-studentship shall be notified by the Registrar before study/preparatory leave for examination in each term/semester and copy of the same shall be send to all concerned officers for necessary actions.

Approved as proposed

RULES RELATING SCHOLARSHIP TO THE STUDENTS

To provide reward for encouragement of learning to the meritorious students of the University enrolled for taking a course of study for degree from any Faculty, the Executive Council institutes Scholarship to students of each term/semester based on results of preceeding examination(s) in exercising the power conferred by the Statute 138 of the Uttar Banga Krishi Viswavidyalaya.

Short Title and
Commencement

1. The rules may be called "Scholarship Rule" in respect of "Students" of the University as defined by the Uttar Banga Krishi Viswavidyalaya Act 2000
2. The Rules shall come into force with immediate effect.
3. Under-graduate level :

Eligibility
criteria for
Entitlement of
Scholarship

- ✓(i) A student securing at least 6.5 CGPA in the previous examinations shall be eligible to apply for the University merit scholarship.
- ✓(ii) Such scholarship shall be given to 60% (Sixty percent) of the enrolled students in a Term/semester for each Faculty.
- (iii) Such scholarship shall be provided maximum upto 7th Term in four year Under-graduate studies.
- ✓(iv) A senior merit scholarship of Rs. 225.00 per month shall be given to the student securing highest CGPA in the Term in each Faculty and rest of the students shall be given an amount of Rs. 175.00 per month.
- (v) In 8th Term, all the students will be given a maximum of Rs. 600.00 per month

as RAFW stipend. The amount of stipend payable to a student shall be determined on the basis of percentage of attendance of the student in the programme.

4. Masters' Level :

- i) A student securing at least 7.0 grade point shall be eligible to apply for University merit Scholarship.
- ii) Such scholarship shall be provided maximum in four semesters of 2 year Master Degree Programme.
- iii) A merit scholarship of Rs. 600.00 per month shall be given to all Students securing at least 7.0 grade point and a senior merit scholarship of Rs. 800.00 per month shall be given to a student in each Faculty securing highest grade point in a semester with at least 9.0 grade point.
- iv) Students of the 1st semester shall apply for such scholarship based on their final transcript of Under Graduate Studies with at least 7.5 OGPA.

5. Doctoral Degree Programme :

- i) Students got admission and subsequently registered/enrolled their name under Doctoral Degree Programme in any academic department of the University shall be given a monthly scholarship of Rs. 1800.00-1800.00-2100.00 strictly for three years of the programme which may be revised time to time subject to approval of the State Government.
- ii) Students qualified in ASRB/CSIR-UGC conducted NET before/after admission for the programme shall be given a monthly scholarship @ Rs. 5,000.00-5,000.00-5,600.00 w.e.f. the date of admission or date of publication of NET results whichever be the later. However scholarship will be given maximum for 3 years of the programme altogether.
- iii) Students admitted for Doctoral Degree Programme under the Centres of advanced studies shall not come under this rule.

6. The Executive Council constitutes a standing Committee with the following officers for scrutinizing the application to be received from eligible students in each Term/Semester and select students for institution of Scholarship Rule.

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|--|------------------------|
| i) The Registrar | - Chairman |
| (or any officer on his behalf) | |
| ii) Deans of Faculties & Students' Welfare | - Member |
| iii) Comptroller | - Member |
| iv) Deputy Registrar (Exam.) | - Non-Member Secretary |

7. The Registrar shall make notification seeking application from eligible students within a month after commencement of each Term/Semester and shall provide at least 15 days time for submission of application by the eligible students enclosing attested copy of grade sheet/mark sheet of preceeding examination.

8. The list of students entitled for scholarship for each Term/Semester shall be notified by the Registrar within two months from the last date of submission of application for scholarship by the students and copy of the same shall be sent to all concerned officers for necessary actions.