



নিয়ামক (ভারপ্রাপ্ত)

Registrar (Acting)

উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

ফোন/Phone: 03582-270588 (O)

ফ্যাক্স/Fax : 03582-270143

ইমেল/E-mail: registrarubkv@gmail.com

registrar@ubkv.ac.in

No. 292/UBKV/Est./ (Veh-96)

Date:- 28/08/2020

Inviting Quotation for hiring vehicles

Sealed quotations are invited from the authorized agencies/ owners of vehicles for hiring of vehicle (Scorpio/ Xylo/ Ertiga/ Bolero with AC) for official purpose. Quotation papers should contain Registration number, year of manufacture, valid taxi permit, income tax PAN no, per day rate of hiring charges, rate of fuel consumption, etc. Xerox copy of the relevant papers should be submitted along with the quotation. The last date of submission of quotation is 04.09.2020 upto 3.00 p.m. which should be addressed to the Registrar, Uttar Banga Krishi Viswavidyalaya, Pundibari, Cooch Behar, pin- 736165.

Sl. No	Type of Vehicle	No. of Vehicle required	Period of hiring	Remarks
1.	Scorpio/ Xylo/ Ertiga or similar kind of SUV with AC	01 no.	1 year	It may be extended on renewal basis subject to, availability of fund
2.	Scorpio/ Xylo/ Ertiga or similar kind of SUV with AC	01 no	1 year	

Terms and Conditions:-

1. The vehicle shall be of latest model not earlier than 2015, in good condition and commercial number will get preference.
2. Fuel consumption/ mileage per liter shall be mentioned and POL will be provided by the University.
3. The rate shall include driver's wages/ charges etc. The University will not bear any expenses for the drivers and maintenance of vehicle.
4. The driver shall be provided with a mobile phone and shall be available from morning. The duty may continue even at night hours as per the direction of the competent authority of the University. In exigency, vehicle may be moved from Cooch Behar to Kolkata or any part of West Bengal with prior direction of the competent authority.
5. Photo Identity proof and Driving License of the driver shall be produced at the time of reporting for duty.
6. The driver should be well-dressed as the vehicles are also used by high level dignitaries and personnel.
7. Last date of submission of quotation is 04.09.2020 upto 3.00 p.m. and will be opened on 07.09.2020 at 3.00 p.m.
8. The University reserves the right to accept or reject any or all quotations without any reason what so ever.
9. The vehicle shall be sanitized on regular basis as per guideline by the Govt. of West Bengal.

Sd/-

Registrar(Actg.)

Ref.No. 292/UBKV/Est./ (Veh-96)

Date:-

28/08/2020

Copy forwarded for information & necessary action:-

1. The Principal Investigator, NAHEP-IG, Uttar Banga Krishi Viswavidyalaya, Pundibari.
2. The Director of Extension Education, Uttar Banga Krishi Viswavidyalaya, Pundibari.
3. The In Charge, Comptrollers Dept. Uttar Banga Krishi Viswavidyalaya, Pundibari.
4. The Central Store, Uttar Banga Krishi Viswavidyalaya, Pundibari.
5. The Development Officer, Uttar Banga Krishi Viswavidyalaya, Pundibari.
6. The V.C's Secretariat, Uttar Banga Krishi Viswavidyalaya, Pundibari.
7. The In-Charge, Vehicle Section, Uttar Banga Krishi Viswavidyalaya, Pundibari.
8. Sri SubhenduDas, Uttar Banga Krishi Viswavidyalaya, Pundibari. He is requested to upload the tender notice in University Website.
9. Office Copy

Registrar(Actg.)