



UTTAR BANGA KRISHI VISWAVIDYALAYA  
Pundibari, Cooch Behar – 736165

From: In-Charge, Central Library

LIB/UBKV/174

Date: 04.03.2020

**NOTICE FOR INVITING QUOTATION FOR PURCHASE OF LIBRARY BOOKS**

Uttar Banga Krishi Viswavidyalaya, Central Library, Pundibari, Coochbehar, West Bengal invites quotations for supply of the Library Books for the financial year 2019-2020. Reputed Supplier/Vendors are requested to submit their quotation to the undersigned on the following books along with the terms and conditions.

Quotation No:	LIB/UBKV/174
Name of Organization	Uttar Banga Krishi Viswa Vidyalaya
Date and Time for Issue/Publishing	04.03.2020
Submission of Quotation Start Date	04.03.2020
Submission End date	12.03.2020
Date and Time for Opening Quotations	13.03.2020; 2PM
Address for Communication	In-Charge , Central Library, UBKV, Pundibari, Coochbehar-736165; e-mail; inchargelibraryubkv@gmail.com

**IMPORTANT NOTES:-**

1. That this order is valid for 20 days from the date of issue of this order.
2. That the latest and cheap edition of book(s) should be sent
3. That the book(s) found unsuitable on physical verification will not be accepted
4. Maximum admissible discount should be allowed to the library
5. No book(s) should be sent by value payable post
6. That You will have to pay the freight charges of books and the library will not take delivery of consignment if the freight is not prepaid
7. That you will have to send the publishers original invoice attested copy of the same/latest catalogue for verifications of the price in case the printed price is not available in the book.
8. Supply of books has to be made by the agency strictly against the purchase orders. Complete and exhaustive quoted agency/vendor will be considered for purchase order.
9. Any clarification/query regarding the purchase order should seek from the library within 03 days by mail.
10. That you will have to send pre-receipted bill(s) types duly stamped in favor of librarian, UBKV, Pundibari, Coochbehar, in triplicate for payment.
11. Bill must be prepared separately for each list of books(s) (i.e. Department/Faculty wise positively)
12. Permanent Income Tax Account Number/GST number of the supplier must be provided.
13. Registration of FPBAI (Federation of Publishers' & Booksellers' Association in India) must be provided by the agency's and GOC norms have been followed in Toto.

Attached list of Books (enclosed):

*(Handwritten signature)*  
04/03/2020

In-Charge, Central Library  
Uttar Banga Krishi Viswavidyalaya

**In-Charge**  
**CENTRAL LIBRARY**  
Uttar Banga Krishi Viswavidyalaya  
Pundibari, Cooch Behar