



From :Dr. JyotirmayKarforma
Associate Dean (Actg.)

COLLEGE OF AGRICULTURE (Extended Campus) UTTAR BANGA KRISHI VISWAVIDYALAYA

Majhian, DakshinDinajpur, Pin 733133, West Bengal , India
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Memo No.COA/UBKV/A-Dean/

Date: 25.02.2019

NOTICE INVITING TENDER

Sealed quotations are invited from the reputed dealers/retailers of electronic item for supply of one Photocopier and accessories to the College of Agriculture (Extended campus), UBKV, Majhian, Dakshin Dinajpur with in 06.03.2019 upto 2.00 O'clock .Detailed specifications of Photocopier and accessories are given hereunder:

Sl. No	Item	Specification	Quantity
1.	Photocopier	Make-Canon, Digital, Model-I.R.-2525 With Platen cover, copy speed-25 CPM.Duplex system. Double Tray. Stack by-pass. Networking at DGS 8 D (GEM)puice with free LAN connection, including stabilizer 2-KVA, Heavy duty, automatic	1 no.

Terms and condition

- Bid is to be submitted with a forwarding letter addres to the Associate Dean , College of Agriculture, (Extended Campus),UBKV, Majhian, Dakshin Dinajpur.
- Covers of tenders to be submitted to the office of the Associate Dean, College of Agriculture, (Extended Campus),UBKV, Majhian, Dakshin Dinajpur, in office hour with an email id for further communication.
- The technical bid shall comprise of self attested photocopy of the following documents:
 - Valid copy of trade license
 - GST Registration Certificate
 - Registration certificate of P Tax, along with latest clearance certificate.
 - Dealership/ Manufacturing/SSI certificate
 - Service tax Registration no. along with latest clearance certificate.
 - ISO certificate (if any)
 - Credentials
 - Full specification of item if applicable
 - Photocopy of PAN card.
- The Financial Bid Comprises of rate of items per unit including applicable taxes, Installation charges, incidental charges, extent of discount (as applicable)
- The Technical Bid and financial Bid should be submitted in two separate sealed envelopes with broad heading mentioning the name of the item and Tender No. on the top of the envelopes. The sealed envelope of Technical Bid and Financial Bid shall be submitted in a large sealed cover and further mentioning the name of the item and Tender number on the Top of the Envelope and to be addressed to the Director of Research, UBKV, Pundibari, Cooch Behar.
- The materials should be delivered by the Supplier at their own cost and responsibility.
- The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever.

Memo No.COA/UBKV/A-Dean/1757/7(3)

Date: 25.02.19

Sd/-

Copy forwarded for information and necessary action to:

Associate Dean (Actg)

- Notice Board, CoA, Majhian,D/Dinajpur
- In-charge, RRS (OAZ), Majhian, D/Dinajpur.
- The Sr. Scientist & In-charge, DDKVK, UBKV, Majhian, D/Dinajpur.
- The ADF, RRS(OAZ), UBKV, Majhian
- The Prodhan,7 No. Patiram, G.P
- The B.D.O., Balurghat, D/Dinajpur
- ✓ Mr. Subhandu Das, He is requested to add this in University website at the earliest.
- Office Copy.

Associate Dean (Actg.)

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College of Agriculture (Extended Campus)
Uttar Banga Krishi Viswavidyalaya