



ডঃশুভেন্দু বন্দ্যোপাধ্যায়

নিয়ামক(ভারপ্রাপ্ত)

Dr. Subhendu Bandyopadhyay

Registrar (Acting)

**উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়**  
পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫  
**UTTAR BANGA KRISHI VISWAVIDYALAYA**  
P.O. PUNDBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

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Re- Tender Ref. No. UBKV/Est. (T&P-02)/28 /2018-19/2<sup>nd</sup> Call

Date: 04/09/2018

**Notice Inviting Tender**

Sealed quotations are invited under Two Bid System viz, Part-I Technical Bid and Part II Financial Bid from reputed manufacturers / Service provider/Agencies for **AMC (2018-19) of Generator** in University as follows:-

Sl. No.	Item	Specification	Quantity	Maintenance /Servicing	Maintenance Kit with Filters	Engine Oil
01	Generator	63 KVA, 4H 3420 D G Set-Kirloskar Green	01 No.	06 Visit	02 Set	30 Ltr (15w-40)
02	Generator	63 KVA, 1040T D G Set-Kirloskar Green	01 No.	06 Visit	02 Set	30 Ltr (15w-40)
03	Generator	62.5 KVA, N495G D G Set-Kirloskar Cummins	01 No.	06 Visit	02 Set	50 Ltr (APICF-4, 15w-40)

- Last date of submission of quotations: 17/09/2018 up to 2.00 p.m.
- Opening date of Tender: Would be available in University website after last date of submission of quotations.

**Scope of Works:**

1. Routine maintenance-Once in two months( 6Visit per year)
2. Repair and maintenance on as and when required within 24 hours within the AMC Price.
3. Routine maintenance Job Details:
  - a. To check all external fasteners.
  - b. To check lube oil condition, replacement of lube oil filters if necessary.
  - c. To check Air cleaner element, clean/replace as required.
  - d. To check/clean Battery terminals, operation of self starter and service.
  - e. To check working of electrical system and alternator.
  - f. To clean liner and cylinder head fins of air cooled engine.
  - g. To check radiator fins, if choked arrange cleaning.
  - h. To check engine hour meter and rectify.
  - i. To check belt alignment/tension, re-set as necessary.
  - j. To check fuel line, bleed system, fuel tank and quantity-adequate or not report.
  - k. To check/clean button filter on fuel feed pump. Check fuel filters and replace if necessary.
  - l. To check for leakages in all systems.
  - m. To check/tighten foundation bolts, coupling bolts.
  - n. Run engine on no load for 5 minutes and check.
  - o. To check turbocharger, piping & lubrication of turbocharger.
  - p. To check driven equipment (for P.G. application)- check terminals/connection for looseness & rectify.
  - q. To check control panel, blow and clean/service.

- r. To check AMF Panel operations-in Auto & Manual Modes.
  - s. To check all fuses and its tightness.
  - t. To check all lamps, lamp holders and replace if required.
  - u. To check Battery charger-Voltage and current in Boost and Trickle condition.
  - v. To check all meters-Voltage, Current, Terminals, Frequency and rectify.
  - w. To check all wires, terminals and connections and rectify.
  - x. To check all relays, connectors, transformers etc. and rectify, if required.
  - y. To check heating of all apparatus and components (Mechanical and electrical) of the system.
  - z. To suggest necessity of overhauling of the DG set.
4. Supply and fixing maintenance repair kit with air filter element & 2 Ltr Coolent--2 Nos. for each Generator.
  5. Supply & filling Lub Oil (15W-40)—30 Ltr for each 63 KVA Generator.
  6. Supply & filling Lub Oil (APICF-4, 15w-40)—50 Ltr for each 62.5 KVA Generator.
  7. Any change of spares should be brought to the notice of the competent person of University.

### **Terms & Conditions:**

1. Quotations to be submitted with a forwarding letter addressed to The Registrar, UBKV, Pundibari, Cooch Behar **with a valid e-mail ID for further communication.**
2. Covers of quotations to be dropped in **Specific Tender box** kept at Receipt & Dispatch section in Registrar office, UBKV, Pundibari
3. **The Technical Bid shall comprises of Self attested Photocopy of the following documents:-**
  - i. Valid Trade License
  - ii. PAN Card,
  - iii. Registration Certificate of GST with a copy of last return
  - iv. Dealership / Manufacturer / Authorizations
  - v. ISO Certificate(if any)
  - vi. Credentiaity /User list with photographs
4. The Technical Bid and Financial Bid must be submitted in two separate sealed envelopes with broad heading mentioning the name of the **Item and Tender number on the top of the envelopes.** The sealed envelope of Technical Bid and Financial Bid shall be submitted in a large sealed cover and further mentioning the name of the **Item and Tender number on the Top of the Envelope and to be addressed to the Registrar UBKV, Pundibari, Cooch Behar.**
5. **Rate should be inclusive of all taxes & frights.**
6. Nature and period of service facility should be mentioned clearly.
7. Execution of agreement to be done by the successful vendor.
8. Advance payment subject to submission of security deposit @ 10% of the contract value in the form of Bank Draft drawn in favour of “Uttar Banga Krishi Viswavidyalaya” which will be returned after expiry of contract period.
9. AMC depends upon the availability of funds.
10. The University reserves the right to accept or reject any or all quotations without giving any reason whatsoever.

Sd/-  
Registrar (Actg)