



UTTAR BANGA KRISHI VISWAVIDYALAYA
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COMPTROLLER'S DEPARTMENT

From: Comptroller-in-Charge,
Comptroller's Department

Ref. No. UBKV/Comp.- 492
Date:- 29/12/2021

Urgent Notice

Sub: TDS on Salary Income for F.Y. 2021-22

In Finance Act, 2020, the government has introduced a new income tax regime under section 115BAC that comprises a significant change in the slabs rates.

All the employees of UBKV including all outstation centres are requested to choose his/her tax option (New tax regime or existing tax regime). They are required to submit their tax savings investment certificates, for which Income Tax exemption will be claimed under section 24(b), 80C, 80D, 80CCD(1B) etc, as per annexed format for the financial year 2021-22 within 24th January, 2022, positively.

It is mandatory for every employee to choose one of the two options so that the Income Tax on Salary can be computed and deducted accordingly. This option can be exercised only once in a financial year and can not be changed within the same financial year.

In case of non-submission of savings records, income tax liability of the concerned employees shall be assessed on the basis of Salary disbursement and TDS will be made accordingly from their monthly salary without any further intimation.

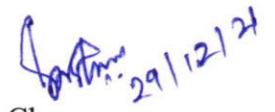
Co-operation in this matter by all concerned is solicited.

Sd/-
In-Charge,
Comptroller's Department

No. UBKV/Comp-

Copy with request to circulate:

1. The Vice Chancellor, UBKV, for information
2. The Registrar, UBKV
3. All Directors of the University
4. All Deans of the University
5. All Heads of each Department of each Faculty of the University
6. All In-Charge / Programme – Coordinators – RRS & RRSS, BSF of the University
7. Deputy Registrar (Exam.), UBKV
8. Librarian, Central Library
9. In-Charge, University Engineer, UBKV
10. In-Charge, All AICRP on Specific objective i.e. Jute/Wheat/Spices/Medicinal Plant, UBKV
11. University Medical Officer.
12. University Website.
13. Office Copy.


In-Charge
Comptroller's Department.

NAME _____ DESIGNATION _____
 DEPARTMENT _____ MOBILE NO. _____
 STATUS(MALE/FEMALE/RETIRED/SENIOR CITIZEN) [M / F / R / S]
 CHOOSE THE OPTION AND TICK [NEW TAX REGIME / OLD TAX REGIME]

ASSESSMENT YEAR- 2022-23 PREVIOUS YEAR- 2021-22 PAN _____

| I Investment Proposal for the period starting from 01/04/2020 to 31/03/2021 | | Should be mentioned |
|---|--|---------------------|
| A | Investment Proposal U/s 80C(other than monthly salary deduction) | Amount in Rs. |
| i | PPF (subject to maximum Rs. 1,50,000.00) @ _____ | |
| ii | LIC/Other LI Scheme approved by IRDA(Other than Salary Savings Scheme)* | |
| iii | NSC VIII issue | |
| iv | Interest on NSC VIII issue (only previous 5yrs.)++ (Transferred from IV) | |
| v | Deferred annuity plan for LIC/PLI(Other than Salary Savings Scheme)* | |
| vi | Tax Saving Mutual Fund(LIC/SBI/ ANY OTHER) | |
| vii | Tuition Fees(two children) | |
| viii | Repayment of HBL(Prin.only) (Transferred from IIA) | |
| ix | Tax Saving Fixed Deposit (5yrs.or more) | |
| x | Sukanya Samridhi Yojana | |
| xi | Others(if any) | |
| A | Total investment U/s 80C@ (Max.-Rs.1,50,000/-) (i to xi) | |
| B | Investment U/s 80CCC(Pension Scheme of LIC/Other-Max-Rs.150000/-) | |
| xxC | U/s 80CCD(Employer's & Employee's contribution to pension fund-Max-Rs.-(Basic+DA)X10%) | |
| D | Additional benefit U/S 80CCD(1B) National Pension Scheme (Max. Rs. 50000/-) | |
| E | Total Investment U/s 80C, 80CCC, 80CCD (Max. Rs. 1,50,000+50,000/-) (A+B+C+D) | |
| F | Investment U/S80D-Mediclaim etc.(Max-Rs.25000/-) (for Senior Member(60) of the Family-Max.-Rs.50000/-) | |
| G | Investment U/S 80DD(Medical Treatment/ maintenanceof disable family member) Max.limit-Rs.75000/- subject to exception Rs.125000/-(80% disability) | ***** |
| H | Investment U/S 80DDB(Max.Rs.40000/- Subject to Max.100000/- for SC)* | ***** |
| I | Investment U/s 80GG (Rent paid without receiving HRA) &&& | |
| J | Investment U/S 80GGA(Contributed to approved Scientific Organisation) | |
| K | Investment U/S 80 GGC(Contributed to Political Party) | |
| L | Investment U/S80E (Interest on Educational Loan) x*x | |
| M | Investment U/S80U(Medical Treatment Exp./Insurance for Disable Assessee) Max.limit-Rs.75000/- subject to exception Rs.125000/-(80% disability) | ***** |
| | Total investment under Charter-VI-A (E to M)(Not to exceed Gross total Income) | |

| II HOUSE BUILDING LOAN DETAILS as per 12C attached herewith | | Pl. consider \$a & \$b | Amount in Rs. |
|---|--|------------------------|---------------|
| A | Principal as per bank statement (tentative) | | |
| B | Interest as per bank statement(tentative) \$. | | |
| C | Total value of Equated Monthly Instalment during the current previous year (A+B) | | |

\$a Dt. of loan taken before 01.04.99-Max Rs.30000/-, otherwise-MaxRs.2,00,000/-

\$b Pre-construction period interest may be deducted in next five consecutive financial years from the date of completion by equal yearly instalments

@ limit may be changed after declaration of The Finance Bill for Current Year Finance Budget

III HOUSE RENT DETAILS(for HRA deduction U/s 10(13A) or Rent without HRA U/s 80 GG)

| i | | Rent per month | | | | | | | | | | |
|-------|---|----------------|-----|--------------|---|-----|-----|-----|-----|-----|-----|--|
| | | Rs./Month | | | | | | | | | | |
| Month | | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
| PO | | | | | | | | | | | | |
| Month | | Jan | Feb | Total Period | Put 1 if occupied otherwise Put 0 in PO | | | | | | | |
| PO | | | | | PO = Period of Occupancy | | | | | | | |
| ii | Name of City/Town/Village/Notified Area of Rented House _____ | | | | | | | | | | | |

&&& Vacant period must be ignored xx Subject to Restricted Max-Rs.-(Basic+DA)X10%<=Rs.150000/-

x*x Investment may be made for the assessee/spouse/any child., Max Period- next 8 Consecutive Yrs

* Investment/s is/are being made upon spouse, dependent children, and dependent parents @

**** Deduction U/s 80DDB- Certificate 10-I, 80DD & 80U-Certificate 10-IA authorised by Govt./Authorised Medical Practitioners/AMA will be required for claiming such benefit

10E should be attached for claiming any rebate u/s 89(1) of The Income Tax Act 1961.

Salary Details as per Salary Slips/Salary Acquittance Register during the year Mar'2021 to Feb'2022

| Salary Component | Basic(a) | DP(if any)(b) | DA@ | HRA(d) | MA(e) | Bonus(f) | Arrear(g) | ECP/Pension(h) |
|------------------|------------|---------------|-----|------------------------|-------|---------------------------|-----------|----------------|
| Component value | | | | | | | | |
| Salary Component | Others+(i) | | | | | | | |
| Component value | | | | | | | | |
| | | | | Gross Salary(a to i) = | | As per Salary Acquittance | | |

++ ECP Employer's contribution to Pension fund(if any)

+ Others= Special Allowances, Overtime etc.