



From: Officer-in-Charge
RRSS (OAZ)

Uttar Banga Krishi Viswavidyalaya

Regional Research Sub Station, Old Alluvial Zone

P.O. Mathurapur, Manikchak, Dist. Malda Pin: 732203

M: 9434155170/9547433503; email: rrss_manikchak@ubkv.ac.in/tdubkv@gmail.com



Dr. T. Dhar, Professor, Agril. Entomology

Ref. No. 1392/RRSS-MC/UBKV/Est.(T&P)/2025-26

Date: 06/03/2026

Notice Inviting Quotation (NIQ)

Sealed quotations are invited from bonafied agencies for supply of printing items.

1	Name of the Job	: Supply of printing Item
2	Place of Job	: Regional Research Sub Station (Old Alluvial Zone), UBKV, Mathurapur, Malda, Pin-732203 (erstwhile Manikchak Block Seed Farm)
3	Quotation to be addressed to the	: Officer-in-Charge, Regional Research Sub Station (Old Alluvial Zone), UBKV, Mathurapur, Manikchak, Malda, Pin-732203
4	To be submitted in the office of the Officer-in-Charge	: Regional Research Sub Station (Old Alluvial Zone), UBKV, Mathurapur, Manikchak, Malda, Pin-732203
5	Mode of Submission	: Registered Speed Post/ Courier Service/ By hand in a closed envelop super scribed as 'Supply of printing item'
6	Essential documents to be submitted with bids	: Self-attested copy of (1) AADHAAR Card, (2) PAN Card, (3) Trade Licence, (4) GST Registration Certificate, if any.
7	Credential (desirable)	: Copy of the supply order for supplying similar item(s) for at least last 2 years in an Institute of Higher education or any Government departments

Details of the Items:

Sl. No.	Particular of Printing item	Quantity (no. of copy)
1	Pamphlet in vernacular language on 'Unnata Prathay Gam Chhas o Beej Utapadan: Improved package of practices of wheat cultivation and seed production' (Size: A5, 190 GSM, Colour print both side, Velvet with UV spot coating, No. of pages: 8 pages)	2000

NIQ Schedule:

1	Date of Publication	: 06/03/2026
2	Last date of bid submission	: 18/03/2026 within 5 p.m.
3	Date, Time and Venue of Opening of Bid	: 19/03/2026 at 11.30 p.m. in the Office of the Officer-in-Charge, Regional Research Sub Station (Old Alluvial Zone), UBKV, Mathurapur, Malda, Pin-732203

Format of submission of bid along with the items:

Sl. No.	Product Specification	Quoted Rate inclusive GST(Rs./copy)	Quantity (no. of copy)	Total Amount (Rs.)
1	Pamphlet in vernacular language (Size: A5, 190 GSM, Colour print both side, Velvet with UV spot coating, No. of pages: 8 pages)			
Total				
(Rupees..... only)				

Other Terms and Conditions:

1. The rate shall be expressed in both figures and words.
2. The rate of the items spelt out in the quotation shall remain valid for a minimum period of 180 days from the date of opening of the bid. The rate of the item quoted by the bidder shall not be subject to adjustment on any account.
3. Any additional requirement of the scheduled items arises in next 6 months will be ordered separately at the accepted quoted price only.
4. The supply of item must be completed within 7 days from the date of receipt of the supply order.
5. 100% payment will be made through CBS or NEFT only after satisfactory supply of item in good condition.

(Handwritten signature)



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The Terms and Conditions mentioned above shall be abided by each bidder, failing of which his bid/ supply order shall be cancelled. The undersigned preserves the right to cancel the whole notification in any circumstances. The undersigned also preserves the right not to select lowest bidder.

S/d

(Officer-in-Charge)

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Copy forwarded for information to :

1. The Registrar, UBKV, Pundibari, Coochbehar
2. The Director of Research, UBKV, Pundibari, Coochbehar
3. The In-Charge, AICW&BIP, UBKV, Pundibari, Coochbehar
4. Subhendu Das, Jr. Assistant, UBKV, Pundibari, Coochbehar with a request to upload the NIQ in the University Website.
5. Office Notice Board
6. Guard File


(Officer-in-Charge)