**UTTAR BANGA KRISHI VISWAVIDYALAYA**

PUNDIBARI: COOCH BEHAR.

**Tender No. 01/2019-20/Dean-F/Ag.-UBKV Date: 15.11.2019.**

**Tender Notice: inviting quotations for various Printing works**

Sealed quotations are invited under two bid systems viz, **Part-ITechnical Bid** and **Part II Financial Bid** from manufacturers/ reputed suppliers having work experience for various printing cum binding of books rate as per mentioned list (Annexure-I) for supply of following items is mentioned below:

The **Technical Bids** will be opened on-29.11.2019 at 1.00 p.m. and evaluated by the competent committee / authority. At the second stage, **Financial Bids** of technically qualified bidders will be opened on same day for further evaluations and ranking before awarding the Work order / Supply order. The last date of submission of quotation is **29.11.2019** upto **12.00 noon.** The information/ specification will be available in the University website [www.ubkv.ac.in](http://www.ubkv.ac.in).

**Terms & Conditions**:

1. **The Technical Bid shall comprise of Trade License, Income Tax PAN No., Photocopy of PAN Card, registration certificate of GST and P-Tax**
2. The Financial Bid comprises of rate of items with all applicable taxes and incidental charges, extent of discount (as applicable)
3. **The Technical Bid** and **Financial Bid must be submitted in two separate sealed envelopes with broad heading mentioning the name of the item on the top of the envelope. The sealed envelope of Technical Bid** and **Financial Bid shall be submitted in a large sealed cover and to be addressed to the Dean, Faculty of Agriculture, UBKV, Pundibari, Cooch Behar.**
4. Rate should be quoted with all applicable taxes, duties and incidental charges (including clearing agent cost if applicable) per item basis, shown separately.
5. **The materials must be delivered at site by the Supplier at their own cost and responsibility.**
6. The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever.
7. **The rate shall be valid upto 31st March 2020.**
8. **The University is not bound to purchase the items/ materials even from lowest bidder.**
9. **Supply order will be issued subject to availability of fund.**

**If above mentioned terms and conditions are acceptable, only then the bidders may submit quotation.**

Sd/-

Dean

Faulty of Agriculture

Date: 15.11.2019.

**Annexure-I**

**List of printing works for Faculty of Agriculture**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Practical Manual with specification** | **Copy** |
|
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages | 50 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages | 100 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages | 200 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages | 500 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages | 1000 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages | 50 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages | 100 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages | 200 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages | 500 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages | 1000 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages | 50 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages | 100 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages | 200 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages | 500 |
|  | A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages | 1000 |
|  | A4 size colour print | Per copy |
|  | A4 size both side Digital colour print | Per copy |
|  | A4 size single side Digital colour print | Per copy |
|  | Note sheet with printing | 1000 |
|  | Cover file with printing | 200 |
|  | Folder file with printing | 200 |
|  | Envelop with printing A4 size | 500 |
|  | Envelop with printing medium size | 500 |
|  | Envelop with printing small size | 500 |
|  | Printing of Scholarship forms | 3000 |

Sd/-

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