

**UTTAR BANGA KRISHI VISWA VIDYALAYA,
PUNDIBARI: COOCH BEHAR.**

Tender No. 03/2018-19/Dean-F/Ag.-UBKV Date: 06.02.2019.

Notice: Inviting quotations for Various printing works.

Sealed quotations are invited from bonafide printing house having experience in supply and printing works as per mentioned list (**Annexure-I**). Sealed quotations need to be submitted by post or office of the Dean, Faculty of Agriculture, Pundibari, Cooch Behar in all working days between 11.00 a.m to 4.30 p.m. Last date of submission of quotations is **20.02.2019 up to 2.00 p.m.**

Terms and Conditions:-

1. Rate should be quoted with all applicable GST and incidental charges per item basis.
2. Sales tax, other taxes and GST to be charged as per norms should be specifically mentioned.
3. Copy of current tax clearance certificate (Income tax/ sales Tax/ Professional Tax) should be attached with the quotation.
4. **The printing materials must be delivered by the Supplier at their own cost and responsibility.**
5. **Payment will be made after supply of printing or other items.**
6. **The rate shall be valid for at least 6 (six) months from submission of quotation.**
7. The University reserves the right not to accept the rate even from the lowest bidder / supplier.
8. The University reserves the right to reject or accept any or all tenders without giving any reason whatsoever.
9. **The University is not bound to purchase the printing items/ materials even from lowest bidder.**
10. **Supply order will be issued subject to availability of fund.**

If above mentioned terms and conditions are acceptable, only then the bidders may submit quotation.

Date: 06.02.2019.

Sd/-
Dean
Faculty of Agriculture

List of printing works for Faculty of Agriculture

Sl. No.	Printing items with specification	Copy
1.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages	50
2.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages	100
3.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages	200
4.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages	500
5.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 25 pages	1000
6.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages	50
7.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages	100
8.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages	200
9.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages	500
10.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 26-50 pages	1000
11.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages	50
12.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages	100
13.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages	200
14.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages	500
15.	A4 size Book per Book Cover Malticolour print, inner side Black & White printing and Bundingupto 51-100 pages	1000
16.	A4 size colour print	Per copy
17.	A4 size both side Digital colour print	Per copy
18.	A4 size single side Digital colour print	Per copy
19.	Note sheet with printing	1000
20.	Cover file with printing	200
21.	Folder file with printing	200
22.	Envelop with printing A4 size	500
23.	Envelop with printing medium size	500
24.	Envelop with printing small size	500
25.	Printing of Scholarship forms	3000

Sd/-
Dean
Faculty of Agriculture