



উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুন্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

প্রফেসর প্রদ্যুৎ কুমার পাল

নিয়ামক (ভারপ্রাপ্ত)

Prof. Prodyut Kr. Paul

Registrar (Acting)

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Tender Ref. No: UBKV/Est. (T& P-02) /17/2021-22 Dated: 17/01/2022 (2nd Call)

NOTICE INVITING TENDER

Sealed tenders are being invited under Two Bid System viz, Part-I Technical Bid and Part II Financial Bid from reputed suppliers for supplying of Laptop as per following specification.

Sl. No.	Item	Specification
01.	Laptop HP/Dell/Any good make	10 th Generation Intel Core i5, Microsoft Windows 10 home pre-loaded, 64 bit, 8GB DDR 4 RAM/1 TB HDD SATA 15.6" LED Display 10/100/1000 Giga bite LAN

➤ Tender Schedule:

- Date of Publication : 17/01/2022
- Last date of submission : 31/01/2022 up to 5.00 p.m.

➤ Terms & Conditions:

1. Tenders to be submitted with a forwarding letter addressed to The Registrar, UBKV, Pundibari, Cooch Behar.
2. Cover of Tender to be dropped in Specific Tender Box kept at Receipt and Dispatch Section in Registrar Office. UBKV, Pundibari, Cooch Behar with a valid e-mail ID for further communication.
3. The Technical Bid shall comprises of Self attested Photocopy of the following documents:
 - i. Detailed specifications without price
 - ii. Valid copy of Trade License (2021-22),
 - iii. Photocopy of PAN Card,
 - iv. Registration certificate of GST along-with latest clearance certificate,
 - v. P. Tax Registration No., along-with latest clearance certificate,
 - vi. Authorization of Manufacturer
4. The Financial Bid comprises of rate of items per unit including applicable taxes, Installation charges, incidental charges, (as applicable) & HSN code of item.
5. Percentage of applicable GST to be mentioned clearly.
6. The Technical Bid and Financial Bid should be submitted in two separate sealed envelopes with broad heading mentioning the name of the item and Tender No. on the top of the envelopes. The sealed envelope of Technical Bid and Financial Bid shall be submitted in a large sealed cover and further mentioning the name of the Item and quotation number on the Top of the Envelope and to be addressed to the Registrar, UBKV, Pundibari, Cooch Behar.
7. **The materials should be delivered and installed by the Supplier at their own cost and responsibility.**
8. The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever.

Sd/-
Registrar (Actg.)