



# উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

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নিয়ামক (ভারপ্রাপ্ত)

Registrar (Acting)

Tender Ref. No. UBKV/Est. (T&P-02)/ 04 /2019-20

Date: 24 /05/2019

## Notice Inviting Quotation

Sealed quotations are invited under two bid system viz, Part-I Technical Bid and Part-II Financial Bid from the intending reputed authorized dealers/eligible experienced supply agencies **for supplying of Laptop with other accessories.**

Sl. No.	Items	Specifications	Requirement
01	Laptop	HP 250 G6 Notebook PC INTEL i5 8 <sup>th</sup> Generation, Processor clock speed - 7200u , Screen-15.6" , RAM-4GB DDR4 , STORAGE-1TB, WINDOWS 10 PROFESSIONAL	01 No.
02	Wireless Key Board & Mouse	Make: HP	01 No.

- Last date of submission of quotations: 03/06/2019
- Opening date of Technical Bids: 04/06/2019

## Terms & Conditions:

1. Quotations to be submitted with a forwarding letter addressed to The Registrar, UBKV, Pundibari, Cooch Behar.
2. Covers of quotations to be dropped in Specific Tender Box kept at Receipt and Dispatch Section in Registrar Office. UBKV, Pundibari, Cooch Behar.
3. The Bids shall comprises of Self attested Photocopy of the following documents:-
  - i) Copy of Valid Trade License
  - ii) PAN Card,
  - iii) Registration Certificate of GST with a copy of last return
  - iv) Dealership / Manufacturing / SSI Certificate /Authorization Certificate
  - v) ISO Certificate(if any)
  - vi) Credentiality /User list with photographs
  - vii) Full Specification of items with HSN Code
4. The Financial Bid comprises of rate of items (F.O.R. destination) per unit including **installation charges, incidental charges, extent of discount (as applicable)**
5. Rate of GST to be mentioned separately.
6. The Technical Bid and Financial Bid should be submitted in two separate sealed envelopes with broad heading mentioning the name of the item and Tender No. on the top of the envelopes. The sealed envelope of Technical Bid and Financial Bid shall be submitted in a large sealed cover and further mentioning the name of the Item and Tender number on the Top of the Envelope and to be addressed to the Registrar, UBKV, Pundibari, Cooch Behar.
7. The materials should be delivered at site by the Supplier at their own cost and responsibility.
8. The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever.

Sd/-

Registrar (Actg).