



উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়  
পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫  
UTTAR BANGA KRISHI VISWAVIDYALAYA  
P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165



নিয়ামক (ভারপ্রাপ্ত)

Registrar (Acting)

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Ref. No. UBKV/Est. (T&P-02)/04/2025-26

Date: 08/07/2025

### NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are being invited from the intending reputed authorized dealers/agencies for repairing of **Desktop Computer** as stated below:

Sl. No.	Computer Description	Item required for repair	Quantity
01	Make: Dell Model: Vostro 3681 Sl. No.: LFX8WC3	Mother Board	01
		SMPS	01
		Cabinet	01
		CPU Fan	01

- Last date of submission of quotations: **10/07/2025 up to 2.00 P.M.**

Terms & Conditions:

- Quotations to be submitted with a forwarding letter addressed to The Registrar, UBKV, Pundibari, Cooch Behar.
- Covers of quotations to be dropped in the Specific Tender Box kept at Receipt and Dispatch Section in Registrar Office. UBKV, Pundibari, Cooch Behar.
- The Bids shall comprise of Self attested Photocopy of the following documents: -
  - Valid Trade License
  - PAN Card
  - P-Tax
  - Registration Certificate of GST
  - Dealership / Manufacturing / SSI Certificate /MSME/Authorization Certificate.
- The financial bid comprises of rate of items (F.O.R. destination) per unit including installation and fitting charge, incidental charges, extent of discount (as applicable).
- Rate of applicable GST to be mentioned separately.
- The Technical Bid and Financial Bid should be submitted in a sealed envelope. The envelope should be **superscripted** on the top with the name of the item and NIQ No. and to be addressed to the Registrar, UBKV, Pundibari, Cooch Behar.
- The materials shall be delivered at site by the Supplier at their own cost & responsibility and the **Desktop Computer** to be repaired at the earliest as per work order.
- The University reserves the right to accept or reject the NIQ without giving any reason whatsoever.

Sd/-  
Registrar (Actg.)