

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

From:

Er. Sangeet Sinchan Roy
M.Tech. (C.U.)



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Instrumentation Engineer

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Convener, Transport Committee , 6th Convocation

Ref: UBKV/IE/ 049 (NIQ) /18-19

Dated : 24.09.2018

INVITING QUOTATION FOR HIRING VEHICLES

Sealed Quotations are invited from the Authorized Travel Agencies / Authorized Tour Operators / Owner of Vehicle for hiring of **Good Conditioned Vehicles (e.g. Innova / Scorpio / Xylo / Bolero / Swift Desire /Swift / Indica / Alto / Maruti Van etc with AC & Non AC facility)** for 6th Convocation Program which will be held on 15th November, 2018 .

Quotation papers should contain Copy of RC Book , Copy of Up to date Insurance Certificate, Copy of Up to date Pollution Certificate, Valid Taxi Permit, Income tax PAN no , Per day Rate of Hiring Charges, Rate of Fuel Consumption etc. Xerox copy of the relevant papers should be submitted along with the quotation.

The last date of submission of quotation is 10.10.2018 upto 2.00 p.m. and addressed to The Convener , Transport Committee (6th Convocation), UBKV Pundibari, Cooch Behar-736165 mentioning the subject as "QUOTATION FOR HIRING VEHICLES DURING 6th CONVOCATION" . Quotation should be sent through Courier / Speed Post or may be dropped by hand in the tender box at ATIC Building.

Sl no.	Type of Vehicle	No. Of Vehicle Required (Tentative)	Period of Hiring (Tentative)	Remarks
1.	Innova or Equivalent with AC facility	04 nos.	2-3 days (14 th -15 th -16 th November,2018)	Number of vehicle may vary as per requirement. So rates par unit per day may please be provided.
2.	Scorpio / Xylo or Equivalent with AC facility	04 nos.		
3.	Bolero /Sumo or Equivalent with AC / Non AC Facility	04 nos.		
4.	Swift Desire /Indigo or Equivalent with AC /Non-AC Facility	02 nos.		
5.	Maruti Van/Swift /Indica /Alto or Equivalent with AC /Non-AC Facility	02 nos.		

Terms and Conditions:-

1. The vehicle shall be of latest model, good condition and with commercial number.

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2. Per day rate of hiring of AC/ Non AC car shall be mentioned separately including fuel for each type of vehicle .
3. Fuel consumption / mileage per litre shall be mentioned.
4. The rate shall include driver's wages/ charges etc. The University will not bear any expenses for the drivers and maintenance of vehicle.
5. The driver shall be provide with a mobile phone and shall be available from morning. The duty may continue even at night hours as per the direction of the competent authority of the University.
6. Photo Identity proof and Driving License of the driver shall be produced at the time of reporting for duty.
7. The driver should be well- dressed and fit in all respect to drive VIP's vehicle.
8. Last date of submission of quotation is 10.10.2018 up to 2.00 p.m and will be opened on same day i.e 10.10.2018 at 3.00 p.m.
9. The University reserves the right to accept or reject any or all quotations without any reason what so ever.

Sangeet Sinchan Roy 24/09/18
CONVENER, TRANSPORT COMMITTEE

Ref. No . UBKV/IE/ 049 (NIQ) /18-19

Dated : 24.09.2018

Copy forwarded with a request to display in the notice board of:-

1. Office of the District Magistrate, Cooch Behar.
2. Office of the R.T.O Cooch Behar.
3. Office of the B.D.O, Black II, Pundibari Cooch Behar
4. Office of the Zilla Parishad, Cooch Behar.
5. Office of the District Magistrate, Siliguri.
6. Office of the R.T.O Siliguri .
7. Store Section, UBKV, Pundibari, Coochbehar
8. Office notice Board, UBKV, Pundibari, Cooch Behar.
9. Taxi Stand/ Union

Copy forwarded for information:

10. PA to Vice Chancellor, UBKV, Pundibari, Coochbehar
11. PA Registrar, UBKV, Pundibari, Coochbehar
12. In Charge, Vehicle Section, Pundibari, Cooch Behar
13. Sri Subhendu Das with a request to upload the quotation notice in the University website.
14. File copy.

Sangeet Sinchan Roy 24/09/18
CONVENER, TRANSPORT COMMITTEE