



# উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

প্রফেসার প্রদ্যুৎ কুমার পাল  
নিয়ামক (ভারপ্রাপ্ত)

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Tender Ref. No. UBKV/Est. (T&P-02)/16/2020-21 Date: 22/02/2021

## **NOTICE INVITING TENDER (NIT)**

Sealed Tenders are being invited under Two Bid System viz, **Part-I Technical Bid and Part II Financial Bid** from the intending reputed, bona-fide and experienced manufacturers / authorized dealers/experienced agencies for Supplying Equipment under “**ICAR ATARI**” which will be used in Uttar Banga Krishi Viswavidyalaya, Pundibari, Cooch Behar, West Bengal as per following specification.

### Details Specifications of the equipment

| Sl. No. | Name Of Instrument/Equipment   | Specification   | Qty.   |
|---------|--|---|--------|
| 1       | Facility of Diagnostics Documentation including Handy-cam with Stand and Drone Camera System | Handycam with Tripod Stand:<br>Sony HDR CX405 or Equivalent with Tripod Stand &<br>QUAD Drone Camera: <ul style="list-style-type: none"><li>• Motor: High efficiency motor</li><li>• On Screen Display: should provide Altitude, Speed, Battery, direction of the system etc. Trigger: Remote Trigger to click photo /Videos from ground</li><li>• Flight Duration: min.20 minutes</li><li>• Height: 400 Feet or better</li><li>• Camera Coverage Radius: 01 km or better</li><li>• Video: Live Video (HD and up to 30 frames per sec.) should be possible with the help of HD Camera. Video should be seen on LCD( Min 7 inches) or Laptop</li><li>• Propeller guards : required</li><li>• Auto pilot system with GPS: Required</li><li>• Battery: 4000 mAh lithium or better</li><li>• Automatic return home Function: Required</li><li>• Compatibility with PC and Bluetooth interface is required.</li><li>• Gimbal: Brushless</li><li>• Live video at control room is required</li><li>• Camera: Min 4 K 12 MP with minimum 32 GB support</li><li>• NOTE:<ol style="list-style-type: none"><li>1. Any item which makes it propriety may be overlooked. However the brand should be of standard quality and reliability</li><li>2. Drone Camera with all required accessories like TFT/LCD( Min 7 inches), Monitor/Tab, Video Transmission set, Gimbal, Radio set, Battery with charger, HD Camera etc. to be provided.</li><li>3. Warranty : Two years</li></ol></li></ul> | 01 set |

| Sl. No. | Name Of Instrument/Equipment                                  | Specification  | Qty.   |
|---------|---|--|--------|
| 2       | Facility for Video Conferencing includes a high resolution TV | <p>➤ <u>Display :</u></p> <p>Screen Size : 55”<br/> Resolution : 3840*2160 (Approx)</p> <p>Brightness : 350<br/> Contrast Ratio : 1200:1<br/> View Angle : 178/178<br/> Response Time : 8<br/> Backlight Life : 30,000 (Hrs)<br/> Operating Hour : 18*7<br/> Internal Speaker : 2*5W<br/> Weight : Screen : 15Kg<br/> Package: 20.8 Kg</p> <p>Bazel Width (mm) : 13.9<br/> Connectivity : USB: 2.0 *3, VGA: 1 , HDMI: 2.0 *2<br/> RS232: 1<br/> RJ45: 1<br/> Remote: 1</p> <p>Software : X-Sign /Zoom<br/> Warranty : 3 Yrs</p> <p>➤ <u>VC Camera :</u></p> <p>View Angle : 126 Degree<br/> Digital zoom : Digital : 4x<br/> Dimension : 56 mm × 220 mm × 93 mm<br/> (2.20 in × 8.66 in × 3.65 in)<br/> Sensor : 4K UHD<br/> Resolution : Main stream : 4K, 1080p, 900p, 720p @ 30 fps<br/> Sub stream : 720p, 480p, 172p @30 fps</p> <p>Field of view : Horizontal: 120°<br/> Vertical: 85°<br/> Diagonal: 126°</p> <p>Microphone : Omni directional Mics<br/> Output : USB 3.0<br/> Weight : 0.53 kg<br/> Preset : 10<br/> positions<br/> Warranty : 2 Years</p> <p>➤ Supplied complete with Logitech /equivalent Wireless Keyboard and Mouse combo pack.<br/> ➤ Price should be inclusive of Delivery, Installation, Commissioning &amp; Training</p> <p>Preferred Make /Model : Benq ST5502K display with DVY22 camera and accessories / CISCO CS-KIT-MINI-K9 Room Kit Mini with microphone array, speakers ,Touch 10 , LG 55” 4K Display and related accessories / Godrej Video Conferencing System along with LG 55” 4K Display with wall mount ,Logitech Conference Cam Group and related accessories</p> | 01 set |

➤ **Tender Schedule:**

|   |                                   |   |  |
|---|-----------------------------------|---|--|
| • | Date of Publication               | : | 22/02/2021   |
| • | Last date of submission of Bids   | : | 09/03/2021   |
| • | Tender fee                        | : | Nil  |
| • | EMD                               | : | Rs. 5,500.00 (for all items)/<br>@2.5% of quoted value (for partial bid) by means of demand draft from any nationalized Bank in favour of <b>Uttar Banga Krishi Viswavidyalaya</b> payable at Cooch Behar<br>MSME, SSI & NSIC Certified bidders may be exempted from EMD, subject to submission of such valid exemption certificate. |
| • | Details available in the websites | : | <a href="http://www.ubkv.ac.in">www.ubkv.ac.in</a>   |

**1. Submission of bids:**

Both Technical bid and Financial Bid are to be submitted concurrently duly signed by the Authorized Company personnel. All papers must be submitted in English language.

**Time Schedules for the Tender:**

The Time Schedule for obtaining the Bid Documents, submission of bids and other documents etc. as per the attached list.

**Eligibility for Quoting:**

- Vender having average annual Turn Over for last three financial years is more than **Rs. 20 Lakh** in India for the year 2017-18, 2018-19 & 2019-20 are eligible to participate in the Tender.
- Original Equipment Manufacturers(OEM) or Dealer/Distributors/Agents/ duly authorised by the Manufacturers(OEM) who are able to supply the assured quantities as per requirement & have requisite qualification for meeting the requirements as per this tender are only eligible for quoting.
- Further, vendors who were declared black listed and/or insolvent by any Govt. Concern/any Institutions in the Country for particular item or items are not eligible to participate in the current tender for that item or items.

**2. Submission of Tenders**

**2.1 General process of submission**

All the documents including addendum/ Corrigendum related to the tender uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to download all the tender documents along with the other documents, as asked in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two envelopes at a time, one is Technical Bid and the other is Financial Bid. The tenderer shall carefully go through the documents and prepare the required documents.

**2.2 Technical details:** Bidders must submit Technical specification along with Catalogue of the item quoted in “**Technical Details**” Envelope.

- Audited Annual Accounts for last three financial years **2017-18, 2018-19, 2019-20** or during the period since formation of the Firm, if it was set up in less than such 3- year period. Bidders whose accounts are not audited must submit 26AS for the above years as available in the official website of the Income Tax Department, Government of India with other documents stated below:
- My document (Non-Statutory cover) containing as follows:

| Sl. No. | Category        | Sub-Category      | Sub-Category Description                                   |
|---------|-----------------|-------------------|--|
| 1       | Certificates    | Certificates      | PAN Card of the Bidder                                     |
|         |                 |                   | GST Registration Certificate                               |
|         |                 |                   | P -Tax Registration Certificate with a copy of last return |
| 2       | Company Details | Company Details 1 | Trade License/Enlistment Certificate                       |

|   |                       |                       |   |
|---|-----------------------|-----------------------|---|
| 3 | Credential            | Credential 1          | Copy of the purchase order for supplying Similar nature of items at least for last 2 years in an Institute of Higher Education<br>Brief User List preferably for users in West Bengal in an Institute of Higher Education |
| 4 | Financial Information | Payment Certificate 1 | Copy of last three year's income Tax Returns<br>GST Return for last 3 months in 2020-21   |

### 2.3 Financial Bid

Financial Bid should contain the unit price of items on FOR destination and CIF including all applicable taxes. Rate of GST also be quoted.

### 3 TERMS & CONDITIONS:

#### 3.1 Bid Information:

a) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

b) Partial Quotation/Incomplete Quotation both for Technical and Commercial aspects may subject to cancellation of tender. However, University authority will define the Partial Quotation/Incomplete Quotation based on the tender evaluation status.

**3.2 Evaluation of Quotation:** Firstly, Technical Bid will be evaluated and thereafter Price Bids of technically qualified bidders will be evaluated for selection of vender.

**3.3 Award of Contract:** The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially.

**3.4** The vendor should quote and be capable to supply all the necessary items as per Tender. However, the University has the right to procure a part or a whole of the tendered items.

**3.5 Adequate support service facility:** The bidders/manufacturers should have adequate service support Centre in Cooch Behar, Siliguri and Kolkata for any emergency breakdown/fault offering facility within 48 hours and should be agreeable to provide AMC facility after the warranty period.

**3.6 Credentials:** Documents of supplying similar items in last two previous years in an Institute of Higher Education may be submitted along with the tender.

**3.7 DSIR Certification:** University possesses the privilege for availing the facility of procuring items at Concessional Customs Duty and without incurring any excise duty as per DSIR certification.

**3.8 GST Exemption Certification:** University possesses the privilege for availing the facility of procuring items at Concessional GST (5%) as per the decisions taken by GST Council.

**3.9** Statutory deduction for GST and other Government taxes in the hand of the payee will be made as per the law in force.

**3.10 Time Schedule:** The supply work must be completed within 30-45 days from the date of receipt of the supply order.

**3.11 Liquidated Damages:** If the supplier fails to deliver and installation of equipment within the time frame(s) incorporated in the work order, the purchaser / consignee shall, without prejudice to other rights and remedies available to the purchaser / consignee under the work order, deduct from the order price, as liquidated damages, a some equivalent to 2% per month (pert of a month to be taken as one month) of delay or pert thereof on delayed supply of equipment until actual delivery or performance subject to a maximum of 10% of the order value. Once the maximum is reached purchaser/ consignee may consider termination of the order perform herein. During the above mentioned period of supply and / or performance, the conditions incorporated herein shall also apply.

#### 3.12 Performance Security:

Successful bidder should deposit Performance Security money equivalent to the 10% of the order value in the form of DD/ BG from any nationalized bank in favour of UTTAR BANGA KRISHI VISWAVIDYALAYA payable at Cooch Behar. Such security will be refunded after completion of the warranty period in normal case without any accrued interest.

**3.12 University may forfeit the Security Money (EMD) and Performance security in the event of the following circumstances:**

- i. Selected bidder withdraws the bid before expiry of its validity and after receipt of the Purchase/work Order.
- ii. Selected bidder does not accept the order after issuing the same or fails to enter into a contract within validity period of offer.
- iii. Selected bidder fails to supply the items within the scheduled time as specified in the Purchase Order.
- iv. If before expiry of the warranty period, the supplied items break down or do not function satisfactorily due to the cause related with the item itself or for its installation and not for any reason caused by the University Authority and the supplier denies to take the responsibility to make the supplied items in order.
- v. In case of any false submission /statement by the bidder
- vi. In case of any refusal to abide by terms and conditions or refusal to enter into a written agreement as per prefixed terms and conditions.

**3.13 D/D of EMD of disqualified bidder and unsuccessful bidders will be returned after completion of selection process.**

**3.14 Validity of offer:** A bidder should spell out in the tender that it shall remain valid for a minimum period of 180 days from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

**3.15 Place of delivery and installation:** UBKV, Pundibari, Cooch Behar, 736165.

**3.16 Payment Schedule:** 100% Payment will be made after delivery and satisfactory installation of the items.

**3.17 Quantity Changeability:** Quantity as stated in the tender document may subject to change at the time of issuing purchase order due to the fund crunch or for other valid reasons.

**3.18 Disposal of Disputes:** In case of any dispute, the University's decision will be treated as the final and conclusive. All legal actions are subject to Cooch Behar jurisdiction only.

**3.19 Conditional bid may be liable for rejection.**

**4 Discretion of the University:**

- i) University may take decision about non-purchase of the said item even after selection of vendor due to its fund constraints.
- ii) University reserves the right to relax any clause as stated hereinabove for selection of responsive vendor.
- iii) The University reserves the right not to accept the rate even from the lowest bidder/supplier.
- iv) The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever.
- v) The Tender Selection Committee reserves the right to cancel the N.I.T. due to any unavoidable Circumstances and no claim in this respect will be entertained.
- vi) University enjoys the discretion to select vendor either in full or in part (item wise) for the betterment for pursuing of tender objectives.
- vii) University reserves the discretion to issue work/ supply order either in full or phase wise depending upon the requirement and selected vendor will not charge any extra amount for such supply and delivery.

**5. Arbitration:** In the event of any dispute or difference whatsoever arising under the contract or in connection therewith including any question relating to existence, meaning and interpretation of the contract or any alleged breach thereof, the same shall be referred to the sole Arbitration of the Chairman of the **Uttar Banga Krishi Viswavidyalaya** or to a person appointed by him for that purpose. The arbitration shall be conducted in accordance with the provisions of Arbitration and Conciliation Law 1996.

**6. Jurisdiction:** All matters of dispute arising out of the order shall be referred to the District Court, Cooch Behar only.

Sd/-  
Registrar (Actg.)