



CENTRAL LIBRARY
UTTAR BANGA KRISHI VISWAVIDYALAYA
Pundibari, Cooch Behar – 736165

From: In-Charge, Central Library

LIB/UBKV/ 206

Date: 21.01.2022

NOTICE FOR INVITING QUOTATION FOR PURCHASE OF PRINTED BOOKS

Uttar Banga Krishi Viswavidyalaya, Central Library, Pundibari, Coochbehar, West Bengal invites quotations for supply of the Library Books for the financial year 2021-2022. Reputed Supplier/Vendors are requested to submit their quotation to the undersigned on the following books. The following Terms and Conditions are noted below.

| | |
|---|---|
| Quotation No: | LIB/UBKV/206 Dt. 21.01.2022 |
| Name of Organization | Uttar Banga Krishi Viswa Vidyalaya, Pundibari, Coochbehar |
| Date and Time for Issue/Publishing | 24.01.2022 |
| Submission of Quotation Start Date | 24.01.2022 |
| Submission End date | 04.02.2022 |
| Date and Time for Opening Quotations | 07.02.2022 |
| Address for Communication | In-Charge , Central Library, UBKV, Pundibari, Coochbehar-736165; e-mail; inchargelibraryubkv@gmail.com |

IMPORTANT NOTES:-

1. That this order is valid for 20 days from the date of issue of this order.
2. That the latest and cheap edition of book(s) should be sent
3. That the book(s) found unsuitable on physical verification will not be accepted
4. Maximum admissible discount should be allowed to the library
5. Discount must be defined with each book.
6. No book(s) should be sent by value payable post
7. That the Supplier/ Vendor will have to pay the freight charges of books and the library will not take delivery of consignment if the freight is not prepaid
8. That the Supplier/ Vendor will have to send the publishers original invoice attested copy of the same/latest catalogue for verifications of the price in case the printed price is not available in the book.
9. Supply of books has to be made by the agency strictly against the purchase orders. Complete and exhaustive quoted agency/vendor will be considered for purchase order.
10. Any clarification/query regarding the purchase order should seek from the library within 03 days by mail.
11. That the Supplier/ Vendor will have to send pre-receipted bill(s) types duly stamped in favor of librarian, UBKV, Pundibari, Coochbehar, in triplicate for payment.
12. Bill must be prepared for each list of books
13. Permanent Income Tax Account Number/GST number of the supplier must be provided.
14. Registration of FPBAI (Federation of Publishers' & Booksellers' Association in India) must be provided by the agency's and GOC norms have been followed in toto.

Attached list of Books (enclosed):


In-Charge, Central Library
Uttar Banga Krishi Viswavidyalaya

In-Charge
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Pundibari, Cooch Behar

