

UTTAR BANGA KRISHI VISWAVIDYALAYA

Pundibari, Cooch Behar, West Bengal- 736165

Inviting Quotation

Tender Ref. No. UBKV/DR-1620, Date: 29.12.2020

Sealed quotations are invited from reputed suppliers for supplying Laptop. The item is to be procured under the project head entitled **"Mission for integrated Development of Horticulture programme on spices scheme"**. The details of the item and specifications are furnished below:

Sl. No.	Item	Specification	Quantity
01.	Lap Top Dell Make	a) Dell Inspiron 15.6" LED Screen b) Intel Core-i3 Processor, 10 th Generation c) 8 GB RAM, d) 1 TB Hard Disk. e) Windows 10 Professional (64 bit) Original f) Carry bag g) 3 years warranty	01 No

Tender Schedule:

Date of publication : 29/12/2020

Last date of Submission : 12/01/2021 up to 5 p.m.

Terms and Condition:

1. Quotation to be submitted with a forwarding letter address to **The Director of Research, UBKV, Pundibari, Cooch Behar**
2. Covers of Quotations to be submitted to the office of the Director of Research's UBKV, Pundibari, in office hour with an email ID for further communication.
3. The technical Bid shall comprise of Self attested photocopy of the following documents:-
 - I. Valid copy of trade license.
 - II. GST Registration Certificate
 - III. Registration Certificate of P-Tax, along-with latest clearance certificate,
 - IV. Service Tax Registration No; along with latest clearance certificate
 - V. Dealership/ manufacturing/ SSI certificate

Under
29.12.2020
Director of Research
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar

VI. ISO Certificate (if any)

VII. Credentialed/user list with photograph,

VIII. Full Specification of items if applicable

IX. Photocopy of PAN Card

4. The Financial Bid Comprises of rate of items per unit including applicable taxes,

Installation charges, incidental charges, extent of discount (as applicable)

5. The Technical Bid and financial Bid should be submitted in two separate sealed envelopes with broad heading mentioning the name of the item and Tender No. on the top of the envelopes. The sealed envelope of Technical Bid and Financial Bid shall be submitted in a large sealed cover and further mentioning the name of the item and Tender number **on the Top of the Envelope and to be addressed to the Director of Research, UBKV, Pundibari, Cooch Behar.**

6. The materials should be delivered by the Supplier at their own cost and responsibility.

7. The University reserves the right to accept or reject any or all tenders without giving any reason whatsoever

Sd/-

Director of Research

Ref. No. UBKV/DR-1620/ (4) Date : 29.12.2020

Copy forwarded for information and necessary action to:

1. Notice Board, UBKV, Pundibari
2. Central Store Section, UBKV, Pundibari
3. Mr. Subhendu Das; He is requested to add in the University Website at the earliest.
4. Office copy Director of Research, UBKV, Pundibari


29.12.2020
Director of Research

Director of Research
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar