

উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়
পুণ্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫
UTTAR BANGA KRISHI VISWA VIDYALAYA
P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

ড: চিরন্তন চট্টোপাধ্যায়
উপাচার্য

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Date: 06 Apr 2020

HUMBLE REQUEST TO KINDLY CONTRIBUTE

To my Esteemed Colleagues (Teachers, Officers, Staff) and all (Students, Research Scholars) belonging to the fraternity of *Uttar Banga Krishi Viswavidyalaya*

My Dear Colleagues:

I hope this finds you safe at your homes along with your family members.

You are all aware of the fact that the State of West Bengal and the entire Nation, the world is reeling under the COVID-19 scare. While you are all doing your best to fight the menace, you would also agree that funds are a big need at this hour of crisis, when hundreds are affected directly while the required lockdown is very adversely affecting the poor, daily-wage earners more so in the unorganised sector. Relief and rehabilitation of the victims of pandemic is going to be an important task before the Government.

Thus, in the wake of the situation and in right earnest, I like to very humbly request you to kindly donate voluntarily to the **WEST BENGAL STATE EMERGENCY RELIEF FUND**, which has **100% exemption / deduction under section 80G of the Income Tax Act.**

(i) You may like to complete the format below and send the same by 14 Apr 2020 (Tuesday) through email as scanned attachment to: ubkv.relief@gmail.com

The Incharge Comptroller s Department, Uttar Banga Krishi Viswavidyalaya

Dear Sir:

I wish to voluntarily contribute one full day s gross salary / a sum of Rs .. only for donation to the University for onward transmission to the WEST BENGAL STATE EMERGENCY RELIEF FUND. The amount may please be deducted from my pay bill of April 2020.

Thanking you

Sincerely yours

Signature in full

Name in FULL IN BLOCK LETTERS:

Designation:

Date:

(ii) Bank details for making Contributions through Cheque/ Online/ Debit & Credit Card/ UPI are as follows:

A/c Name : **West Bengal State Emergency Relief Fund**

Bank: ICICI Bank Ltd., Branch: Howrah; A/c No: **628005501339**; IFSC Code: **ICIC0006280**;

Swift Code: **ICICINBBCTS**; MICR Code: **700229010**

(iii) You may also like to kindly visit the website <https://wb.gov.in/COVID-19.aspx> for making ONLINE PAYMENT to the Relief Fund.

I am sure your generous contributions shall go a long way in fighting this war against the dreaded Novel Corona COVID-19 for the common interest of humanity.

Hoping for your kind early most favourable response and thanking you in anticipation.

With warm regards and best wishes stay at home, stay safe, stay healthy.

C. Chattopadhyay