

Uttar Banga Krishi Viswavidyalaya Seed Policy 2020

Whereas In view of huge need for high quality high yielding seed of both agriculture and horticulture crops in the State of West Bengal and other States of India and also in view of scientific, technical and physical resources available in the University, there is an exigent need for adopting a well designed seed production and distribution policy in the University.

Chapter 1

Preliminary

Short title, extent and commencement

1. (1) This policy shall be called as the Seed Policy of UBKV, 2020.
- (2) The functioning of the policy extends to the whole of State of West Bengal as well as in India.
- (3) It shall come into force with retrospective effect on the First day April 2020.

Definition

2. In this Policy, unless the context otherwise requires-
 - (1) "University" means Uttar Banga Krishi Viswavidyalaya (*in short* UBKV) established under West Bengal Act XX of 2000;
 - (2) "Seeds" includes seeds of food crops including edible oil seeds and seeds of fruits and vegetables, cotton seeds, seeds of cattle fodder; and also includes seedlings, and tubers, bulbs, rhizomes, roots, cuttings, all types of grafts and other vegetative propagated materials of food crops or cattle fodder;
 - (3) "Kind" means one or more related species or sub-species of crop plants each individually or collectively known by one common name such as cabbage, maize, paddy and wheat etc;
 - (4) "Variety" means a sub-Committee of a kind identifiable by growth, yield, plant, fruit, seed, or other characteristic;
 - (5) "Notified kind or variety", in relation to any seed, means any kind or variety thereof notified under Section 5 of the Seed Act, 1966;
 - (6) "Research Variety", in relation to any seed, means any kind or Selection Line thereof tested through multi-locational trials of the University
 - (7) "TL" means Truthfully Levelled Seed;
 - (8) "Container" means a box, bottle, casket, tin, barrel, case, receptacle, sack, bag, wrapper or other thing in which any seed article or thing is placed or packed;
 - (9) "Distribution" means taking out of the quality seeds to the users anywhere in India exploring distributive channels established by the University in exchange of the price fixed by authority defined under clause (f) of section 10(1) of this Policy;
 - (10) "Seed Laboratory" means the Central Government Seed Testing Laboratory, State Government Seed Testing Laboratory or Seed Testing Laboratory established under the University where testing of seed is done;
 - (11) "Seed Certification Authority" means the West Bengal State Seed Certification agency or Uttar Banga Krishi Viswavidyalaya;

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- (12) "Brand" means the trademark established by the University for selling of its seeds. Each and every seed materials in all the establishments under the University shall be marketed with a single brand name.
- (13) "Authority" means any authority of the University empowered for seed production and distribution as specified in section 6;
- (14) "Nodal Office" means Research Directorate of the University;
- (15) "Nodal Officer" means Director of Research of the University;
- (16) "Seed Production Unit" means a small section or segment at any place within the jurisdiction of the University established for purpose of seed production;
- (17) "Distributive Channel" means a network between the University and Government/ Semi-Government/ Non-Government agencies for proper distribution of seeds

Chapter II

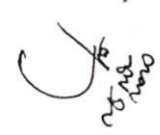
General

Objectives

3. UBKV Seed Policy shall have the following objectives: -
 - (1) to fabricate one effective seed production and multiplication plan by using all kinds of resources those are available in the University and in consonance with the provisions of the Seed Act 1966 as amended time to time;
 - (2) to create UBKV seed brand value among the farmers and seed dealers;
 - (3) to develop a Buyer Market for UBKV seeds;
 - (4) to build a smart distribution network with established seed dealers, both private and public, in the state of West Bengal and around;
 - (5) to generate target revenue at the hand of the University through sale of seeds.

Standard Operating Practice

4. All seed production programmes of the University except any mandated research project on seed production from Government/ Semi Government/ International funding agencies shall come under the rules and regulations delineated in this Policy. Locations of seed production programmes includes:-
 - (1) All the research establishments under the University in the agro-climatic zones of Hill zone, Terai zone and Old Alluvial zone and Central Farm shall come in to force in implementing seed production programme and termed as "seed production unit. The establishments shall also act as the delivery point of seeds for marketing;
 - (2) A portion of research farm under each research establishments and Central farm shall be demarcated for nucleus, breeder and foundation seeds production.
 - (3) Notwithstanding anything contained in this Policy, foundation seeds may also be produced in participatory mode due to non-availability of farm land and same shall be required prior approval



from empowered Authority as specified in section 10(1) before commencement of seed production programme;

(4) Certified seeds and TL seeds of different crops shall be produced in participatory mode through different growers/ Farmers' Club/ Farmers' Producer Organizations/ Farmers' Producer Companies/ Women Self Help Groups based on the guidelines framed under this Policy;

(5) Notwithstanding anything contained in this rule, certified and TL seeds may be produced in the University farm with the prior approval of empowered authority as specified in section 10(1) before commencement of the seed production programme;

(6) Quality planting materials shall be produced in the University farms only. Production of the quality planting materials shall not be allowed in farmers' field.

5. Distributive channel shall be -

(1) through government Agencies as per their indent;

(2) through Non-Government Seed distributors/ dealers in which term shall be recommended by CRA and shall be approved by the Vice-Chancellor. Necessary agreement shall be signed in between each distributor and UBKV;

(3) retail selling from the respective selling points except the seed varieties marketed through Non-Government Seed Distributors/ Dealers.

6. All financial transaction related to seed business of the University in a brand name shall be done through a single bank account for which a separate bank account shall be opened at headquarter with the initial working capital outlay as sanctioned by the Vice-Chancellor for the seed production programme (production, processing and distribution) except the funds received for seed production with the pre-condition of the funding agency to maintain separate individual bank accounts specifically for that fund. This bank account shall be operated jointly by Director of Research as Nodal Officer and the Comptroller of the University. There is no need to maintain a separate bank account at the respective stations for this purpose.

Chapter III

Authorities

Authorities

7. The following shall be the authorities empowered for seed production and distribution under the University:-

(1) the Approving Authority

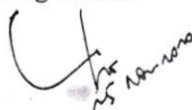
(2) the Central Recommending Authority

The Approving Authority

8. The Vice-Chancellor being the principal administrative and academic officer of the University, and also *ex-officio* Chairman of the Executive Council shall act as the approving authority.

Powers & duties of the Approving Authority

9. The Approving Authority shall exercise the following powers and perform the following duties:-



The Central
Recommending
Authority

- (1) to consider the recommendation of the Central Recommending Authority on seed production programme (both physical and financial) and approve its budget;
 - (2) to consider the recommendation of the Central Recommending Authority on terms and conditions of Memorandum of Understanding/ Agreement between the University and outside bodies like Farmers' Clubs/ Farmers' producer Organizations/ Farmers' Producer Companies/ Women Self Help Groups/ Non-Government Seed Distributors/ Seed Dealers etc. and approve the same for the purpose of seed production and seed distributions;
 - (3) He shall be responsible to apply for University trademark (brand) to the competent authority or delegate his power to any officer under his control for application thereof;
 - (4) If any difficulty arises in giving effect to the provisions of this Policy, he may take such steps or issue such orders, not inconsistent with the provisions of this Policy, as may be necessary for the removal of such difficulties.
10. (1) The Central Recommending Authority shall be seed production and distribution authority of the University and shall, subject to the provisions of this Policy, have the control and general regulations of production and distribution of seeds in the University and outside and shall be responsible for the maintenance of the standards thereof.
- (2) The Central Recommending Authority shall consist of the following members:-
- (a) the Director of Research;
 - (b) the Director of Farms;
 - (c) the Director of Extension Education;
 - (d) the Comptroller;
 - (e) Head of the Department, Seed Science & Technology;
 - (f) Associate Director of Research/ In-Charge of Regional Research Stations and Regional Sub Stations;
 - (g) Three scientists not below the rank of Associate Professor to be nominated by the Vice-Chancellor as Approving Authority in consultation with the Director of Research, the Nodal Officer for two years based on seniority and rotation
 - (h) One Assistant Director of Farms from outstation farms to be nominated by the Vice-Chancellor as Approving Authority in consultation with the Director of Farms for two years based on seniority and rotation.
- (3) The Director of Research, being the Nodal Officer shall be the *ex officio* Convener of the Central Recommending Authority.
11. (1) The powers and duties of Central Recommending Authorities shall be-
- (a) to supervise, direct and control, and be responsible for, maintenance of seed standards and promotion of the University brand name while distributing the seeds and to exercise such other powers and perform such other duties as may be prescribed by the Approving Authority;

Powers and duties of
Central
Recommending
Authority



- (b) to finalize the season wise seed production programmes, both physical and financial and recommend the same to Approving Authority for approval;
- (c) to suggest the name of the trademark (brand) of the University to the Approving Authority for its consideration and approval.
- (d) to finalize the terms and conditions of the agreement between the University and individual growers/ Farmers' Clubs/ Farmers' Producer Organizations/ Farmers' Producer Companies/ Women Self Help Groups, and also with the distributive channel Non-Government Seed Distributors/ Dealers and recommend the same to the Approving Authority for its approval time to time;
- (e) to make regulations on allocation of funds, financial management and the utilization of revenues thereof;
- (f) to recommend the lifting price/ buy back price/ distributor's price/ retail sale price of different category of seeds (crop and variety wise) to the Approving Authority for its approval;
- (g) to constitute such committees for better production and promotion of the University seeds and attach any staff (regular/ contractual/ casual) thereto with the prior approval of Approving Authority.
- (2) The Central Recommending Authority shall meet atleast once in six months.
- (3) One third plus one of the members shall be the quorum of a meeting.

Chapter IV Committees

Committees

12. The following shall be the committees empowered for seed production and distribution under the University:-

- (1) the Marketing Committee
- (2) the Unit Level technical Committee

The Marketing Committee

13. (1) The Marketing Committee shall be empowered for distribution of seed of the University and shall work under general control of Nodal office for seed production.

(2) The Marketing Committee shall consist of the following members:-

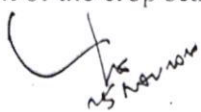
- (a) Director of Farms
- (b) Associate Director of Research/In-Charge of Regional Research Stations and Regional Research Sub Stations
- (c) Assistant Director of Farms

(3) The Director of Farms shall be the convener.

Powers and duties of the Marketing Committee

14. (1) The Marketing Committee shall be responsible:-

- (a) to assess the market condition through regular survey and identify the suitable varieties having opportunity to adopt by the farmers in the regions, and also to submit the report the Central Recommending Authority atleast 9 months before commencement of the crop season;



- (b) to propose the lifting price/ buy back price/ distributor's price/ retail sale price of the different categories of the seeds (crop and variety wise) to the Central Recommending Authority for its consideration;
 - (c) to propose the name of the agencies (Government/ Semi-Government/ Non-Government) of distributive channel to the Central Recommending Authority for its approval;
 - (d) to facilitate and create a strong network between the University and buyers market;
 - (e) to prepare annual budget for the activities of the Committee and submit the same to the Central Recommending Committee for its consideration;
 - (f) to collect the source seed (nucleus/ breeder/ foundation) of notified/ research varieties from different seed producing organizations for future seed production based on requisition of the Unit Level Technical Committee;
 - (g) to propose the name of existing staff (regular/contractual/casual) to be associated with the activities of the Committee to the Director of Research, the Nodal Officer for his approval.
- (2) The Marketing Committee shall meet atleast twice in a year.
- (3) One third plus one of the members shall be the quorum of the

meeting.

**The Unit Level
Technical Committee**

15. (1) The Unit Level Technical Committee shall be the seed production committee of the University and also shall work under general control of the Nodal Office for seed production.
- (2) There shall be Unit Level Technical Committee in each seed production locations as specified in section 4(2).
- (3) The Unit Level Technical Committee shall consist of the following members:-
- (a) Head of the establishments (Director of Farms of Central Farms/ Associate Director of Research or In-Charge of Regional Research Stations/ Regional Research Sub-Stations), and also act as Convener of the Unit Level Seed Production Authority;
 - (b) Assistant Director of Farms of Central Farm/ Regional Research Stations/ Sub-Stations;
 - (c) A scientist to be nominated by the Director of Research, the Nodal Officer;

**Power & duties of the
Unit Level Technical
Committee**

16. (1) The Unit Level Technical Committee shall be responsible:-
- (a) to prepare season wise (Kharif and Rabi) seed production programmes both physical (crop wise & variety wise considering the adoptability of a particular crop or variety in a particular agro-climatic zone) and financial programme shall be prepared and submitted to the Central Recommending Authority for its consideration prior to seven months of commencement of each crop season;



- (b) to prepare separate proposal for institutional seed production programme by utilizing all internal resources including labour & other inputs;
 - (c) to prepare separate proposal for seed production programme at Farmers' Field through Farmers' Club/ Farmers' Producer Organizations/ Farmers' Producer Companies/ Women Self Help Groups;
 - (d) to prepare separate proposal for sapling production for horticultural crops;
 - (e) to select the different farmers' groups (Farmers' Club/ Farmers' Producer Organizations/ Farmers' Producer Companies/ Women Self Help Groups) and recommend the same to the Central Recommending Authority for creation of strong seed production networks between the University and outside agencies;
 - (f) to make active contact with the Marketing Committee for assessing the suitable varieties of the crops to be adopted under seed production programmes time to time;
 - (g) to facilitate and create a strong network between the University and seed growers;
 - (h) to maintain and follow all regulations of seed production, and also follow instructions of Seed Certification Authority time to time;
 - (i) to monitor the seed production fields on a regular interval for producing good quality seeds;
 - (j) to collect, test and store the seeds and keep all records/ inventory for each types of seed production programmes;
 - (k) to submit the quarterly report to the Central Recommending Authority on progress of seed production programmes;
 - (l) to propose the name of existing staff (regular/contractual/casual) to be associated with the activities of the Authority to the Director of Research, the Nodal Officer for his approval.
- (2) The Unit Level Technical Committee shall meet in every three months in a year.
- (3) One third plus one of the members shall be the quorum of the meeting.

Special provision

- 17. Directorate of Research of the University shall act as a Nodal Office for the seed production programmes and keep close contact with other establishments of the University for proper implementation of the seed production programmes.
- 18. Director of Research shall act as a Nodal Officer of the seed production programmes, and also shall function as a Coordinator of all seed production activities of the University and work in close contact with the Director of Extension Education, Director of Farms and Associate Director of Research/ In-Charge of the Regional

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Research Stations and Sub Stations, pass such orders as may be necessary. He shall also exercise general control over the staff engaged in seed production programme.

19. Director of Research being the Nodal Officer may take on behalf of the Central Recommending Authority any action in an emergency which, in his opinion calls for immediate action. He shall, in such cases and as soon as may be thereafter report such action to the Central Recommending Authority which shall ordinarily have dealt with the matter.

A handwritten signature in black ink, consisting of a large, stylized 'U' shape with a diagonal line through it, followed by the word 'Sharma' in cursive script.

Standard Operating Procedure for Participatory Seed Production

1. Fixation of Crop wise and variety wise production targets under participatory mode at least two months prior to the commencement of the season. Approval of the production programme from the competent authority of *Uttar Banga Krishi Viswavidyalaya* is required.
2. Identification of crop wise production area and earmark the land as per the situation suitable for the particular variety. The help of *Krishi Vigyan Kendra* and District Agriculture Department may also be taken in identification of production zone [growing of seeds of a particular crop and variety in a block of an area of at least 2.00 hect would be preferred].
3. Holding a meeting with the local farmers club/ farmers' producer's organization; training and motivating the members on their role in seed production. If there is no farmers club in the selected locality, the lead farmer of the locality may also be involved. [The help of *Krishi Vigyan Kendra*/ NABARD may also be taken in selection of farmers' club/FPO].
4. The farmers' club/FPO/ Lead Farmer will place a list of interested farmers along with the requirement of source seeds to the *Uttar Banga Krishi Viswavidyalaya*, the seed producing organization. [To maintain quality of the seed, one seed grower with multiple varieties of a particular crop should be avoided].
5. Each of the enlisted farmers is having a viable bank account that has to be ensured. The bank details of each of the growers (Photocopy of the front page of the Bank Passbook) along with an Id proof (PAN card/Voter Card/ Aadhar Card) are to be attached with the list of interested farmers.
6. A MOU between concerned authority of *Uttar Banga Krishi Viswavidyalaya* as a seed producing organization and the seed grower under the participatory seed production programme has to be made as per the attached format witnessing the Farmers' Club/FPO or any person of the locality, who has a relation to the grower by submitting an identification proof. The said MOU shall be made in non-judicial stamp paper of Rs. 10.00/- and the cost of which shall be borne by *Uttar Banga Krishi Viswavidyalaya* as a seed producing organization. A copy of MOU is enclosed [ANNEXURE-I].
7. The steps mentioned in the point no 2-6 have to be completed at least 15 days before commencement of the season.
8. Distribution of source seeds to the enlisted seed growers through the Farmers' Club/FPO/ Lead Farmers to be completed in appropriate time. No other inputs would be distributed to the growers. A Muster Roll for the distribution of source seed shall be maintained.
9. Filling up of the application forms by each grower for registration under seed certification programme and its submission to the concerned office of the West Bengal within the stipulated time in format prescribed by the Seed Certification Agency along with TR Form-7 [ANNEXURE-II].

Concerned Farmers Club/FPO/Lead Farmer will assist in this assignment.

The requisite fees for each of the application for registration under seed certification programme would be borne by the growers.

No need of submission of application forms in case of TL seed.

10. Ensuring the sowing/planting operation by the farmers in proper time.
11. Seed Source Verification and Field inspection by the West Bengal State Seed Certification Agency (WBSSCA) would be done for the seed plots undertaken for the certification programme only. To maintain quality of the seed, simultaneous monitoring of seed plots at the growers' fields irrespective of class of seeds (F/C/TL) should be ensured by the producing organization, here *Uttar Banga Krishi Viswavidyalaya*. [Careful monitoring in maintenance of isolation distance, roguing etc. has to be done; Seed production technology for each crop may be referred]. Concerned Farmers Club/FPO will take an active role in each of the activity [ANNEXURE-III].
12. The seed plots which are equal or above the prescribed field standards, are to be harvested by the growers with utmost care for further action. [Inspection reports issued by the WBSSCA for certified seed production programme are to be followed]. [ANNEXURE-IV].
13. Fixing of procurement price of raw produce along with the service charge of the Farmers Club/FPO. The approval from the competent authority of the *Uttar Banga Krishi Viswavidyalaya* is required.
14. Lifting of produce from the seed growers would be done after confirming the seed standards. [Primary sample for test and analysis may also be drawn by the seed producing organization before lifting of raw produce].
15. The payment of the raw produce would be made directly in to the bank account of the seed grower concerned on submission of bill. The bill copy of the seed growers should be endorsed by the Farmers' Club/FPO concerned [witnessing of two persons in the locality of the grower is required in the bill/challan if any farmer acts as a seed grower directly with the seed producing organization]. [ANNEXURE-V]
16. The service charge of the farmers Club/FPO would be paid in to the bank account of the concerned farmers Club/FPO. The service charge shall be decided by the Competent Authority of the Seed Producing Organization.
17. Sunning, Grading and storing of seeds at the godown.
18. Submission of production report grower wise, crop wise and variety wise thereof to the WBSSCA for the seeds under certification programme as well as offer for drawing of samples before the WBSSCA.

19. WBSSCA will send the seed samples to the notified seed testing laboratory (established under seed act) of that region for testing of the seed parameters as specified by the ISTA.
20. Receiving of seed testing reports.
21. Submission of application forms in prescribed format to the WBSSCA requesting fixing up a date for, tagging and sealing of seed bags against the "R" seed stated in the seed testing report.
22. On the basis of that application, the Foundation (White colour)/Certified (Azure Blue) cards are issued by the WBSSCA.
23. One Producer card is also attached in each seed bag along with the Foundation/ Certified cards. [For TL class of seeds only Producer Card is attached with each seed bag]. The format of Producer card shall be uniform throughout all the establishments of the University. The colour of the producer card would be **Green**. A copy of Format is enclosed.[ANNEXURE-VI]
24. The steps in point no. 18- 22 are not applicable for TL class of seeds. But the seed quality of TL class of seeds has to be maintained properly exploring internal arrangements. The TL seeds may be tested at the notified seed testing laboratory (established under seed act) on request if producing organization thinks fit.
25. Prepare for marketing of seeds.
26. The records in implementing all the steps stated above should be kept separately and properly.
27. The SOP for participatory seed production shall be amended time to time in considering execution process, necessity and Govt. orders.

W. S. S. C. A.
07.10.21

ANNEXURE-I

Agreement no-----

DRAFT COPY OF A G R E E M E N T

This AGREEMENT is executed at between the *Uttar Banga Krishi Viswavidyalaya* having office at of the ONE PART AND (NAME and address of the growers in full in block letters)

.....
(who and whose successors are hereinafter called as "Grower") of the OTHER PART on the date mentioned under the signature of the Authorised Signatory signing on behalf of the *Uttar Banga Krishi Viswavidyalaya*.

Whereas the grower has agreed to produce seed under the Seed Multiplication Programme of *Uttar Banga Krishi Viswavidyalaya* for a season..... (Here state the crop and season/year).

TERMS AND CONDITIONS

1. That the terms and conditions as incorporated in this Schedule attached to this agreement shall be binding on the parties and their relationship shall be governed by the same.
2. The variety of the seed and the quantity to be produced shall be agreed upon between the Grower and *Uttar Banga Krishi Viswavidyalaya*.
3. The grower shall set a part for seed production an area at the location of leveled, fertile, neutral or nearly neutral and well drained land and facilities for clean and healthy seed production on his estate which shall hereinafter be called the reserved area/land for production and supply of processed seed meeting all standards required. This reserved area shall be neither scattered nor in small bits.
4. The reserved area shall be so located that the seed crop in that area will conform to the isolation and other field standards requirements prescribed in the Indian Minimum Seed Certification Standards-1988, as amended from time to time (unless specified otherwise, if any) failing which the seed crop shall be liable to be rejected in part or full as may be necessary.
5. Seed to be used for sowing in a reserved area shall invariably be obtained from *Uttar Banga Krishi Viswavidyalaya* only. The cost of source seed would be realized from the seed growers.
6. The grower shall raise the crop as single crop and not as mixed crop, inter crop, companion crop or ratoon crop. However, the grower may with prior written approval of the *Uttar Banga Krishi Viswavidyalaya* and the State Seed Certification Agency raise the crop as inter crop or ratoon crop.
7. The grower shall arrange at his expense all operations such as land preparation, sowing,

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connected with the raising of the seed crop and shall strictly follow the seed production practices prescribed by the *Uttar Banga Krishi Viswavidyalaya* from time to time.

8. *Uttar Banga Krishi Viswavidyalaya* shall procure raw produce conforming to the optimum certification standards (proper sunning, cleaning and grading) at a reasonable price to be fixed by *Uttar Banga Krishi Viswavidyalaya* considering the prevailing market price which would be paid at the bank account of the seed grower.

9. The procurement price shall be deemed to be an all-inclusive price and no other claim including tax (es), if any, shall be entertained. The *Uttar Banga Krishi Viswavidyalaya* shall be entitled to recover the amount due from the grower from the amount payable to the grower. *Uttar Banga Krishi Viswavidyalaya* shall have the right to make partial payment (80%) to the seed grower during procurement if testing/certification issue arises. Rest would be paid after resolving the matter.

10. The entire produce as estimated on the basis of crop condition indicated in the final Inspection Report conforming to the prescribed standards shall be offered to the *Uttar Banga Krishi Viswavidyalaya* by the grower who shall not transfer to anyone else the produce eligible for procurement by *Uttar Banga Krishi Viswavidyalaya*.

11. In case, where *Uttar Banga Krishi Viswavidyalaya* allows any advance payment to the grower against procurement and in the event the seed lot not finally having been accepted for procurement the grower will pay back in full, the amount of advance received by him.

12. The grower should ensure supply of the raw seed that to with proper sunning, cleaning and maintaining quality of the seed at the specified seed processing plant on or before the date specified by the authority of *Uttar Banga Krishi Viswavidyalaya*. Seeds supplied after the above mentioned date will be accepted for procurement at the discretion of the *Uttar Banga Krishi Viswavidyalaya*. Further the total produce may be delivered at one time.

13. All payments payable or claimable under this agreement shall be paid and claimed at Balurghat/Malda/Pundibari/..... Neither of the parties shall be entitled to pay or claim the payment of the amounts due at any place other than Balurghat/ Malda/ Pundibari....., though the same be paid or accepted at any other place with the mutual consent of the parties in each case of payment.

14. *Uttar Banga Krishi Viswavidyalaya* shall have the right to reject the procurement process at any time. In that case the growers shall have the right to sell the produce at open market at their own either as non-seed (if the lot fails to show certification standards) or as seed (if the lot conforms certification norms and standards). If *Uttar Banga Krishi Viswavidyalaya* rejects procurement process in mid-way, the *Uttar Banga Krishi Viswavidyalaya* would be liable to pay the procured part only. No claim from the growers end would be entertained for the produce which is rejected either by *Uttar Banga Krishi Viswavidyalaya* or by the State Seed Certification Agency for procurement.

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15. Every grower under seed production programme and certification process must have proper land records. The registration under seed certification would be made in the name who is possessing the land in the deed, porcha or any other authenticated legal document.

16. *Uttar Banga Krishi Viswavidyalaya* will not be liable to procure or recommend for any production subsidy declared by the Govt. time to time for any grower having ancestral land property without legal documentation or any leased land.

Signature of Grower

Date:

Signature of the Authorised Signatory
Uttar Banga Krishi Viswavidyalaya
Date:

Signature of two witnesses:

07-10-21

অংশগ্রহণ মূলক বীজ উৎপাদনের লক্ষ্যে উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় এবং মধ্যে চুক্তিপত্র উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়, পুন্ডিবাড়ি, কোচবিহার-৭৩৬১৬০ (প্রথম পক্ষ) এবং (দ্বিতীয় পক্ষ) মধ্যে এই চুক্তিপত্র অংশগ্রহণ মূলক (ফসল ও জাত) বীজ উৎপাদনের লক্ষ্যে ২০..... সালের মাসের দিবসে সম্পাদিত হল।

অংশগ্রহণ মূলক বীজ উৎপাদনের লক্ষ্যে উপরিস্থ দুই পক্ষ নিম্নলিখিত শর্তাবলী যেন চলার জন্য অঙ্গীকারবদ্ধ থাকবে :

- ১) উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় (প্রথম পক্ষ) অংশগ্রহণ মূলক বীজ উৎপাদনের ক্ষেত্রে দ্বিতীয় পক্ষকে সমস্ত ধরনের প্রযুক্তিগত সহায়তা করবে।
- ২) উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় (প্রথম পক্ষ) উল্লেখ্যমের শংসিত বীজ অংশগ্রহণ মূলক বীজ উৎপাদনের লক্ষ্যে দ্বিতীয় পক্ষকে সরবরাহ করবে। দ্বিতীয় পক্ষ শংসিত বীজের দাম প্রথম পক্ষকে দিতে বাধ্য থাকবেন।
- ৩) দ্বিতীয় পক্ষ অংশগ্রহণ মূলক বীজ উৎপাদনের লক্ষ্যে তার পরিচয় পত্র ও ব্যাঙ্ক অ্যাকাউন্টের তথ্য প্রথম পক্ষকে জমা দিবে, যাতে আর্থিক লেনদেনে কোনও অসুবিধা না হয়।
- ৪) দ্বিতীয় পক্ষ পশ্চিমবঙ্গ সরকারের বীজ প্রত্যয়ন সংস্থার অধীনে নিবন্ধকরণের জন্য স্বীকৃত অর্থ প্রথম পক্ষকে জমা দিতে বাধ্য থাকবেন।
- ৫) দ্বিতীয় পক্ষ তার নিজ খরচে (বোনা, সার, জলসেচ, মজুর, আগাছানাশক, কীটনাশক, ছত্রাকনাশক, কাটি, মাত্রাই ইত্যাদি) নিজ জমিতে বীজ উৎপাদন করবেন। উৎপাদিত বীজ চালুনি দিয়ে পরিষ্কার করে প্রথম পক্ষকে জমা দিতে বাধ্য থাকবেন।
- ৬) উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় (প্রথম পক্ষ) ও পশ্চিমবঙ্গ সরকারের বীজ প্রত্যয়ন সংস্থার আধিকারিকগণ মাঠ পরিদর্শন করবেন। বীজ উৎপাদনের জন্য নির্দিষ্ট মাঠ (অতিরিক্ত আগাছা, একই ফসলের অন্য জাতের মাঠ থেকে নির্দিষ্ট দূরত্ব বজায় না রাখা ইত্যাদি) বা উৎপাদিত বীজের জনমান (অন্য জাত/অন্য ফসল / আগাছা ফসলের বীজ, অপরিষ্কার বীজ ইত্যাদি) জমা না হলে উক্ত আধিকারিকগণ দ্বিতীয় পক্ষের শংসিত বীজ উৎপাদনের নিবন্ধকরণ বাতিল করার অধিকারী থাকবেন।
- ৭) দ্বিতীয় পক্ষ সঠিক আইন অনুসারে শর্তাবলী অনুযায়ী বীজ উৎপাদন করলে উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় (প্রথম পক্ষ) তার চাহিদা অনুযায়ী উৎপাদিত বীজ দ্বিতীয় পক্ষের কাছ থেকে উপযুক্ত মূল্যে ক্রয় করবেন। বীজ পরীক্ষা সংক্রান্ত কোনও বিষয় থাকলে উক্ত মূল্য মোট দুটি কিস্তিতে দেওয়া হতে পারে। সেক্ষেত্রে মোট নির্ধারিত উত্তোলন মূল্যের ৮০% বীজ উত্তোলনের সময় প্রথম কিস্তি হিসাবে ও বীজ শংসিত হওয়ার পরে বাকি ২০% দ্বিতীয় কিস্তি হিসাবে দেওয়া হতে পারে। সে রকম কোনও বিষয় না থাকলে প্রথম পক্ষ বীজ ক্রয়ের পর দ্বিতীয় পক্ষকে পুরো মূল্য প্রদান করতে পারে। আর্থিক লেনদেন দ্বিতীয় পক্ষের ব্যাঙ্ক অ্যাকাউন্টে চেক / ডিমান্ড ড্রাফট / নেফট / আরটিজিএস-এ মাধ্যমে করা হবে।
- ৮) বীজ উত্তোলনের সময় বীজ বহনের সমস্ত খরচ উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় (প্রথম পক্ষ) দিতে বাধ্য থাকবে।
- ৯) উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয় (প্রথম পক্ষ) তার নিজ খরচে বীজের সংরক্ষণ করবে ও বীজ শংসিত হওয়ার পরে তার নিজস্ব পণ্য চিহ্ন সহ বাজারে বিক্রয়জাত করার অধিকারী থাকবে।

(প্রথম পক্ষের স্বাক্ষরকারী)

(দ্বিতীয় পক্ষের স্বাক্ষরকারী)

প্রথম পক্ষের সাক্ষী :

দ্বিতীয় পক্ষের সাক্ষী :

নাম :

নাম :

স্বাক্ষর :

স্বাক্ষর :

07.10.21

WEST BENGAL STATE SEED CERTIFICATION AGENCY

[Notified under no.702-(inpt.)-4/79 dated 24.03.1982]

**Application Form for Registration under
Seed Certification Programme****To****The Seed Certification Officer****Through the A.D.A (Admn.) Seed Certification**

1. Name (in block letters) :
2. Complete Address :
 - Village :
 - Post Office :
 - District :
 - State :
 - Telegraph Office :
 - Nearest Railway Station :
3. Nearest Town :
 - Its distance from your Farm, Highway no. or route :
4. Name of variety/kind of seed offered for certification :
5. Area under each variety/kind offered for certification :
6. Class of seed desired to be produced, foundation/certified :
7. Source of seed for item 6 above (also mention tag no. and other particulars on the tag) :
8. "Isolation distance" (in meters) from other varieties or the same crop :
 - North to South :
 - East to West :
9. Actual or proposed date of planting :

Signature
07.10.21

Signature : _____
Date : _____

T.R Form No.7

[See sub-rule (2) (b) of T.R. 3.06]

Challan of cash paid into the treasury/Sub-treasury/State Bank of India/Reserve Bank of India at Raiganj, Uttar Dinajpur, W.B

To be filled in by the Remitter				To be filled in by the Departmental Officer or the Treasury	
By whom tendered	Name/Designation & address of the Departmental Officer on whose behalf/favour money is paid	Purpose of deposit	Amount deposit		Head of account to which creditable
			Rs.	P.	0401-00-800-Crop Husbandry-00-800-Other receipts-004-Registration charges/validity extension fees under Seed Certification Programme-27-other receipts
Name:			D.P. Code-0401-00-800-004-27		
Signature:					
Place:			Rupees (in word)		
(In words Rupees)		To be used only in the case of remittance to Bank through on Officer of the Government			
Received payment			Date:		
Treasurer		Accountant		Treasury Officer/Agent	

07.10.21

ANNEXURE-III

PRELIMINARY INSPECTION REPORT & VERIFICATION OF SEED SOURCE UNDER SEED
CERTIFICATION PROGRAMMEDURING KHARIF/RABI, 20.....

1. Name of the Grower :
2. Address :
3. Name of the Crop proposed under
Certificate and variety :
4. Qty of seed received :
5. Class of seed received :
6. Name of the Supplying Agency :
7. Name of the certifying Agency/Breeder :
8. Certification Tag No. :
9. Date of issue of certificate :
10. Area under crop to be certified :
11. Name of the Mouza with J.L. No :
12. Plot No. :
13. Previous Crop :
14. Date of Sowing :
15. Isolation distance to be maintained :
16. Remarks :


Signature of the Grower

Date:

Inspected by

Signature

Designation


07.10.21

ANNEXURE-IV

WEST BENGAL STATE SEED CERTIFICATION AGENCY

FIELD INSPECTION REPORT FOR CROPS OTHER THAN HYBRIDS AND POTATO

Name of the producer/Grower Address & Farm location

Field Nos..... Crop

Class of seed..... Source of Seed

Area under production (in hectare) Variety

Date of harvesting..... Date of sowing.....

Approx date of harvesting..... Total plant population of the crop inspected

Previous crop..... Isolation distance (meter)

Counts	First inspection No. of plants/heads			Second inspection No. of plants/heads			Third inspection No. of plants/heads		
	Off type	Other crop mixture	Seed borne disease	Off type	Other crop mixture	Seed borne disease	Off type	Other crop mixture	Seed borne disease
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
Average									
Percentage									
Varieties present									
Name of disease									
No of objectionable weed per 1000 population									
Date of inspection									
Name- disease not seed borne									
Name of pest if any									

Remarks for the Final Inspection

1. Does this field have proper varietal characteristics?
2. Does this field conform field standard for certification?
3. Estimated seed yield

*Signature of the grower**Inspected by*

1. 1 st inspection

1. 1 st inspection

2. 2 nd inspection

2. 2nd inspection

3. 3 rd inspection

3. 3 rd inspection

ANNEXURE-V

UTTAR BANGA KRISHI VISWAVIDYALAYA

Bill cum Challan

Sl. No.	Particulars	Quantity (kg)
1.		

Signature of Depositor (seed grower)

Signature of Receiver

Signature of Witness:
Farmers club/FPO/
Two persons in the locality

Certified that of non-graded raw seeds of(variety :)
has been received
from.....
with good condition under.....and entered into office
godown.

(Store Keeper/authorised person)

Payment of procured seed (crop:.....) kg	Gross Amount as lifting price @ Rs./kg of seed vide order no. dated	:	:
	Deduction	:	:
	Net Amount (in Rs.)	:	:

(Sr. Assistant/Jr. Assistant/Any authorised person)


Checked and verified (accounts section):

Passed for payment of
Rs.....(Rupees.....only)

(Authorized Signatory)

07.10.21

ANNEXURE-VI

<p>Label No.</p>  <p>Produced & Marketed By</p> <p>UTTAR BANGA KRISHI VISWAVIDYALAYA</p> <p>P.O. : Pundibari, Coochbehar, West Bengal- 736165</p> <p>Recommended for cultivation</p> <p>In region: Northern India and North-Eastern India</p> <p>In season: Pre-kharif/Kharif/Rabi</p>	<p>Crop : Paddy/ Wheat/ Mustard/ Potato/ Black Gram/ Green Gram/ Lentil/ Jute</p> <p>Variety :</p> <p>Class of Seed : Foundation / Certified/ TL</p> <p>Date of Test :</p> <p>Valid up to : 9 months from the Date of Test</p> <p>Lot No. :</p> <p>Physical purity : (min) :</p> <p>Germination (min.) :</p> <p>Inert Matter (max.) :</p> <p>Moisture :</p> <p>Genetic Purity :</p> <p>Net weight : (when packed)</p> <p>Maximum Retail Price Rs. : (Inclusive of All Taxes)</p>
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Colour of the Card: GREEN

under
07.10.21