

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF AGRICULTURE
EDUCATION BRANCH
BLOCK-III :: 2ND FLOOR
WRITERS' BUILDINGS
KOLKATA - 700 001.**

No. 786- Edn./AG/N/3E(U)-05/2014.

Dated, Kolkata, the 30th June, 2017.

From : Deputy Secretary to the Government of West Bengal.

To : The Registrar (Actg.),
Uttar Banga Krishi Viswavidyalaya,
Pundibari ,Coochbehar.

***Sub. :- Career Advancement Scheme (CAS) / Promotion to the officers of
UBKV .***

Sir,

In reference to the subject captioned above, I am directed to request you to follow the provisions laid down in the order bearing No. 1068-Edn., dated : 07/03/2002 [Copy enclosed], on the basis of which CAS / Promotion to the officers of UBKV is to be implemented until further order.

Enclo. : As stated .

Yours faithfully,



**Deputy Secretary
Agriculture Department**

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GOVERNMENT OF WEST BENGAL
DEPARTMENT OF AGRICULTURE
EDUCATION BRANCH
BLOCK-III : 2ND FLOOR
WRITERS' BUILDINGS
KOLKATA - 700 001

NO.: 1068-Edn/3E(U)-09/2001. Dated, Kolkata the 3rd March, 2002.

From : Shri N.K.S. Jhala, Principal Secretary,
Agriculture Department.

To : The Vice-Chancellor,
Bidhan Chandra Krishi Viswavidyalaya,
P.O.- Mohanpur, Dist.- Nadia.

Sub : The revision of the Career Advancement/Promotion
Scheme of the Officers of Bidhan Chandra Krishi
Viswavidyalaya./

S i r,

With reference to your letter No. VC/BCKV/3037/170/538, dated 22/3/2001, I am directed by order of the Governor to say that the Governor has been pleased to introduce the revised Career Advancement/Promotion Scheme for the wholetime Officers appointed against the post approved by the State Government with approved scales of pay under the Bidhan Chandra Krishi Viswavidyalaya in the following manner as described below :-

A. CAREER ADVANCEMENT :

1. An Officer in the scale of pay of Rs.8000-275-13500/- will be entitled to the Senior scale of Rs.10,000-325-15,200/-; if
 - a) he/she has completed six years of continuous service in the scale of Rs.8000-275-13500/- and unrevised counterpart taken together;
 - b) he/she has done satisfactory performance on the basis of the self-appraisal as well as good performance report from his/her controlling officer to be assessed by a duly constituted standing committee.
 - c) In-service training on any discipline of administration or in any professional subject relating to his/her normal sphere of official duties, or in operation in computers, in any Central Government or State Government Institute or in any recognised statutory or autonomous institution provided this condition may be waived in respect of the existing officers having more than six years of continuous service.
 - (i) The above period of six years will be relaxed by two years for those with a doctorate degree in any professional or technical subject or having publication of equivalent merit in a discipline in any area of University Administration.
 - (ii) The above period of six years will be relaxed by one year for those with any postgraduate professional or technical qualification equivalent to M.Phil. degree recognised as such by the U.G.C./A.I.C.T.E./I.C.A.R./any other apex body.

NOTE : The condition as indicated at (i) or (ii) above regarding the length of service may be waived and such benefit may be allowed to the existing officers having Ph.D. or M.Phil. as the case may be, in a discipline or in any area of University Administration except in respect of those existing officers who are covered by the clauses (i) or (ii) above.

N.B. : The duly constituted Standing Committee will be competent to determine the equivalence of any publication as mentioned earlier.

2. An Officer in the senior scale of Rs.10,000-325-15,200/- will be entitled to the selection grade of Rs.12,000-420-18,300/-, if

- a) he/she has completed 5 years of continuous service in the senior scale of Rs.10,000-325-15,200/- and its unrevised counterpart taken together.
- b) he/she has performed satisfactorily on the basis of the self-appraisal as well as report of good performance from his/her controlling officer to be assessed by a duly constituted standing committee.
- c) he/she has shown evidence of interest in areas of scholarship/research/educational or administrative innovation/contribution to academic or administrative environment/institutional corporate life.

N.B. 1: Existing officers who did not undergo any in-service training while getting career advancement from the basic scale to the senior scale may be considered for placement in the selection grade only after obtaining such in-service training.

NOTE : Whenever an officer is placed in the senior scale of Rs.10000-325-15200/- or in the selection grade scale of Rs.12000-420-18300/-, his/her basic designation as Assistant Registrar or equivalent will not change but he/she may use the designation of the Assistant Registrar (senior scale) or Assistant Registrar (selection grade) or equivalent, as the case may be.

B. PROMOTION :

1. An officer of the rank of Assistant Registrar or equivalent enjoying the senior scale of pay of Rs.10000-325-15200/- will be eligible for promotion to the post of the Deputy Registrar or equivalent if he/she fulfils the conditions of placement in the selection grade of Rs.12000-420-18300/- and also satisfies the following conditions :-

- a) a doctorate degree in any technical or professional subject, or

a post graduate degree in any subject relating to computer science or application or a diploma of 'B' level or above, under the DOEACC, Govt. of India or

- c) a post graduate degree in Management in public administration, human resources or financial affairs etc. relating to normal sphere of his/her official duties, or
- d) any other post-graduate degree in any professional subject relating to the normal sphere of his/her official duties.

N.B.-1 : Condition as indicated at (a) or (b) or (c) or (d) above may be waived in respect of the existing officers having Ph.D degree in a discipline or in any area of university administration except in respect of those officers covered under (a) above.

N.B.-2 : The duly constituted Standing Committee will be competent to determine which diploma, degree or the post-graduate degree will be relevant to the normal sphere of his/her official duties.

N.B.-3 : When one of the above is an essential condition for recruitment to the post of the Deputy Registrar or equivalent any of the other three conditions will be applicable.

2. An officer placed in the selection grade of Rs. 12000-420-18300/- may also be considered for promotion to the post of the Deputy Registrar or equivalent having the same scale of pay if he/she fulfils the conditions as indicated in para 1 above.

3. An officer of the rank of Deputy Registrar or equivalent carrying the scale of pay of Rs. 12000-420-18300/- may be promoted to a higher post carrying the scale of Rs. 16400-450-22400/- with retention of the same designation or the designation of Joint Registrar or equivalent if he/she has satisfied the following conditions :

- a) ✓ has completed 8 years of continuous service as the Deputy Registrar or equivalent.
- b) ✓ has performed satisfactorily on the basis of the self-appraisal and on the performance report of his/her superior officer to be assessed by a duly constituted Standing Committee.
- c) ✓ In-service training on any discipline of administration or in any professional subject relating to his normal sphere of official duties, or in operation in computers, in any Central Govt. or State Govt. institution or in any recognised statutory or autonomous institution, provided this condition may be waived in respect of the existing officers who have already taken such in service.

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- d) he/she should satisfy the condition as laid down in respect of promotion from the post of Assistant Registrar or equivalent to the post of Deputy Registrar or equivalent.

N.B.: (1) The condition as indicated at paragraph (d) above may be waived in respect of the existing officers having Ph. D. degree in any discipline or in any area of University administration or equivalent published work.

N.B.: (2) The duly constituted Standing Committee will be competent to determine which diploma, degree or the post-graduate degree will be relevant to the normal sphere of his/her official duties.

General notes for all career advancement and promotion :

NOTE : (1) For the purpose of career advancement and promotion the Standing Committee will be the same as that for direct recruitment. Composition of the existing Standing Committee for the direct recruitment will be suitably modified by the University on the recommendation of the State Government in due course.

NOTE : (2) All placement in the higher scale under career advancement will be personal to the incumbent concerned. A post shall be filled up by promotion under this scheme by upgradation of the existing post from which the person has been promoted. In both cases the lower post shall not be filled up and kept in abeyance and will again be released for direct recruitment on superannuation, resignation, death or otherwise of the person concerned.

3. Fixation of pay of an incumbent under Career Advancement Scheme shall be made under the existing rules as is done in cases of promotion.

4. The necessary amendments to the Statutes, Ordinances and Regulations, Rules, Bye-laws etc. will be made by the University according to the established procedure.

5. This order comes in force with effect from 01.01.2001.

6. This issues with the concurrence of the Finance Department, vide their U/O No. Group 'P' (Service)-192, dtd. 20.02.2002.

7. Any difficulty which may arise in implementing the provisions relating to the revision of career advancement/promotion scheme as enumerated in this order may be brought to the notice of the State Government for a decision.

8. The Accountant General, West Bengal is being informed.

Yours faithfully,


Joint Secretary.

No : 1068/1(12)-Edn.-3E(U)-9/2001. Dated, Kolkata the 7th March'2002

Copy forwarded for information and necessary action to :-

1. The Vice-Chancellor,
Uttar Banga Krishi Viswavidyalaya,
P.O. - Pundibari, Dist. - Coochbehar.
2. The Director, I C A R,
Krishi Bhavan, New Delhi - 110 001.
3. The Accountant General(A&E), West Bengal,
Treasury Buildings, Kolkata - 700 001.
4. The Accountant General(A-I), West Bengal,
4, Brabourne Road, Kolkata - 700 001.
5. The Accountant General(A-II), West Bengal,
18, Rabindra Sarani, Kolkata - 700 001.
- 6-7. The Finance Department, Group-P/ Group-N.
8. The Finance Department, Group - B,
Bikash Bhavan, Salt Lake, Kolkata - 91.
9. The Treasury Officer, Kalyani,
P.O. - Kalyani, Dist. - Nadia.
10. The Treasury Officer, Coochbehar, I,
P.O. & Dist. - Coochbehar.
11. The Guard File.
12. The Head Assistant, Education Branch.

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7/3

S. Bhunia
ASSISTANT SECRETARY